

# Regulatory framework for Horizon Europe projects

## Horizon Europe skills training

### Session 5.

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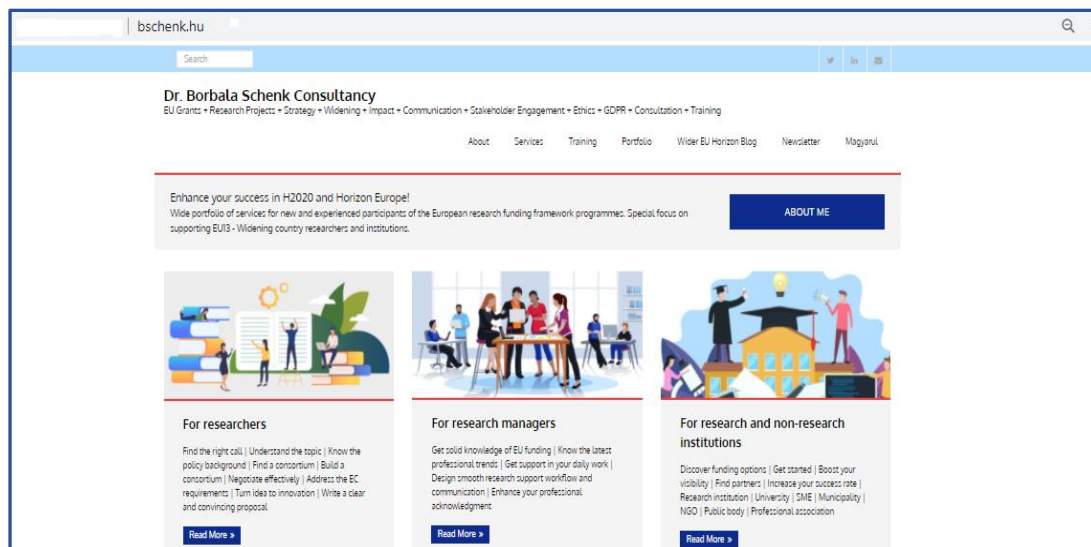
Dr. Borbala Schenk

European Research Funding Advisor

Corvinus University Budapest | Centre for Horizon Europe

February 15-16, 2021

# dr. Borbála Schenk



<http://bschenk.hu>

- Advisor specialized in European research funding framework programmes (H2020, Horizon Europe)
- Proposal writing, development and quality assurance experience in various EU funding schemes (Widening Participation, Societal Challenges, MSCA ITN, MSCA RISE, FET-Open, Science with and for Society, COST, Erasmus+)
- In 2020 contributed to 3 winning projects and 1 with reserve list status, record of multiple impact sections with maximum scores
- Since 2018 trainings on research management and proposal writing in 5 countries for researchers and research managers
- Board-member of the European Association of Research Managers and Administrators, responsible for liaising with the European Commission
- Core Group Member of ERION network, a Europe-wide community for professionals in Research Ethics, Research Integrity and GDPR issues.
- Lawyer by degree, 15+ years of experience in research and university environments, having held management, lecturing and editorial positions

# Two pillars of the legal framework - discussion

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**GRANT AGREEMENT**

**CONSORTIUM  
AGREEMENT**

**What does it  
regulate?**

**Who?**

**Where?**

**How?**

# Components of the regulatory framework

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**GRANT AGREEMENT**

**CONSORTIUM  
AGREEMENT**

**CDEP**

**DATA MANAGEMENT  
PLAN**

**BUSINESS PLAN**

**QUALITY ASSURANCE  
PLAN**

**PROJECT MANAGEMENT  
HANDBOOK**

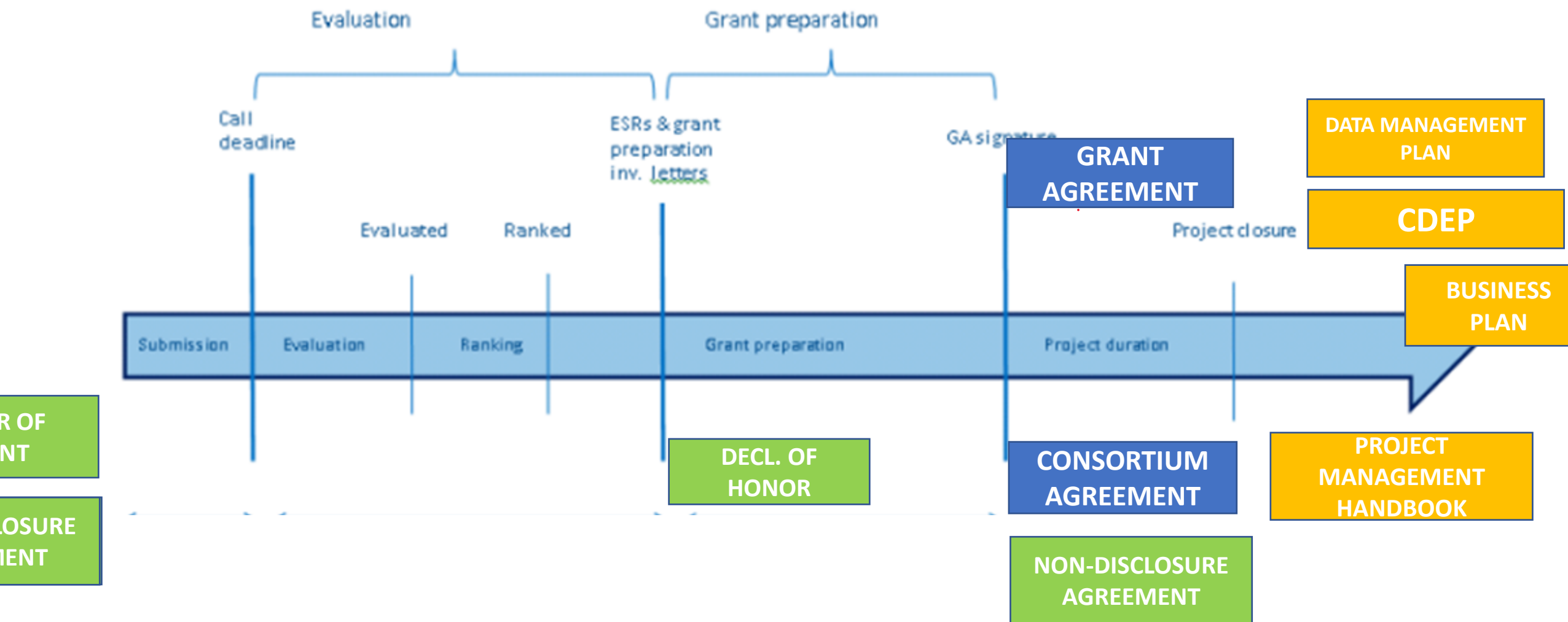
**NON-DISCLOSURE  
AGREEMENT**

**JOINT OWNERSHIP  
AGREEMENT**

**LETTER OF INTENT**

**DECL. OF HONOR**

# Timeline



# Results



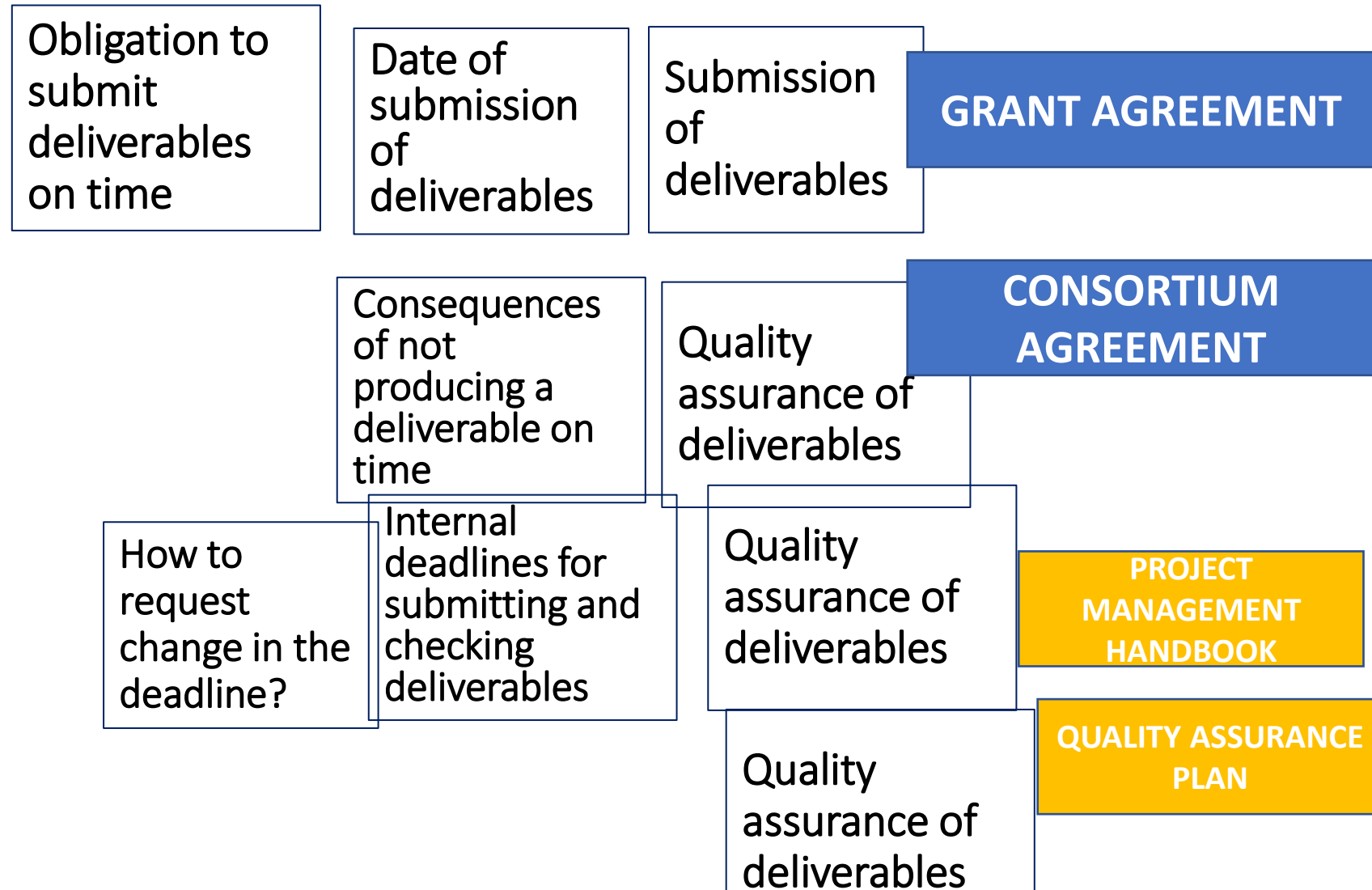
## What are project results?



**Results**  
Any tangible or intangible output of the action, such as data, knowledge and information whatever their form or nature, whether or not they can be protected.\*

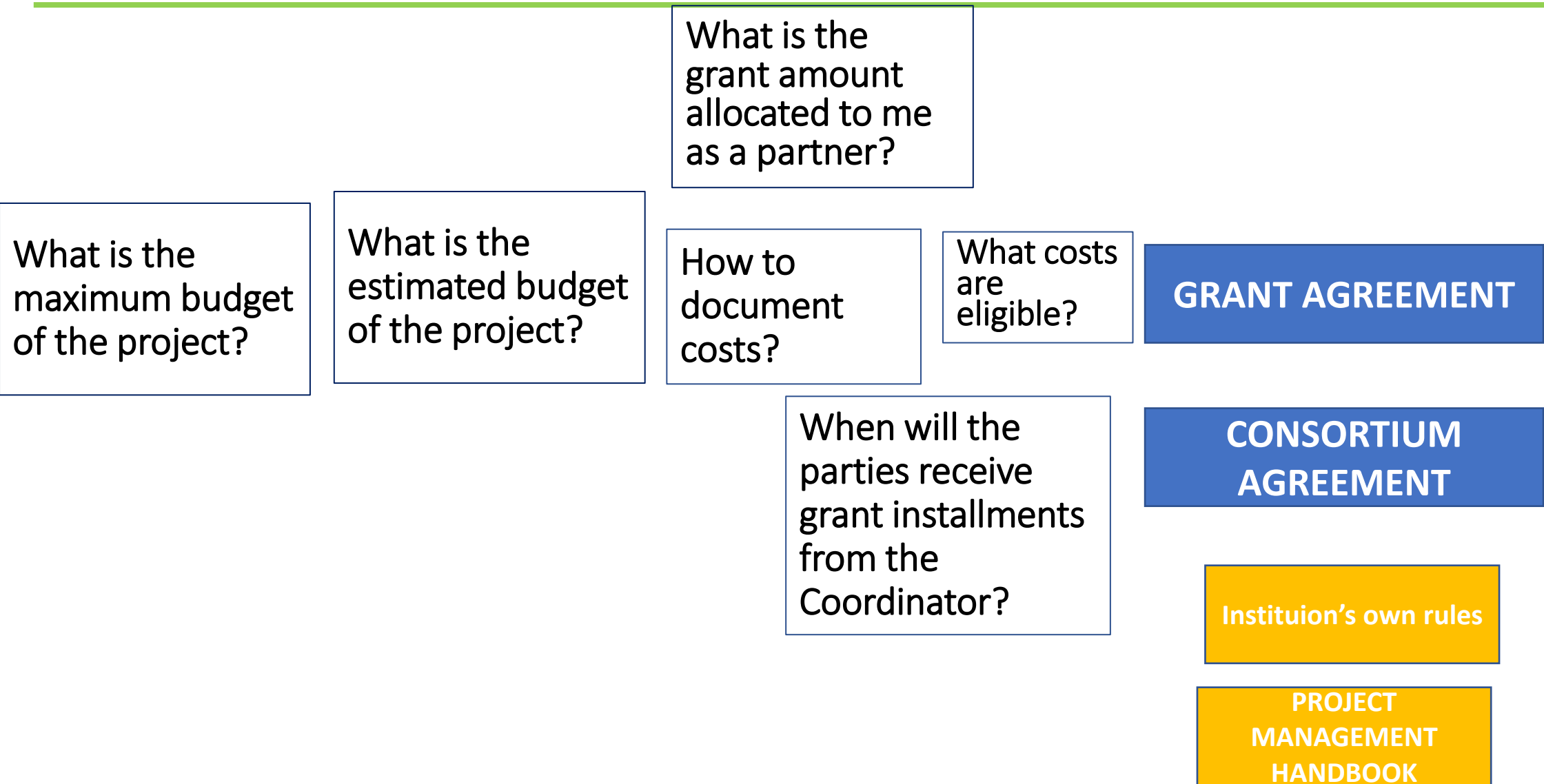
- identified
- reported
- protected
- disseminated
- exploited

# Task – Rules on deliverables



# Task – Rules on financial issues and administration

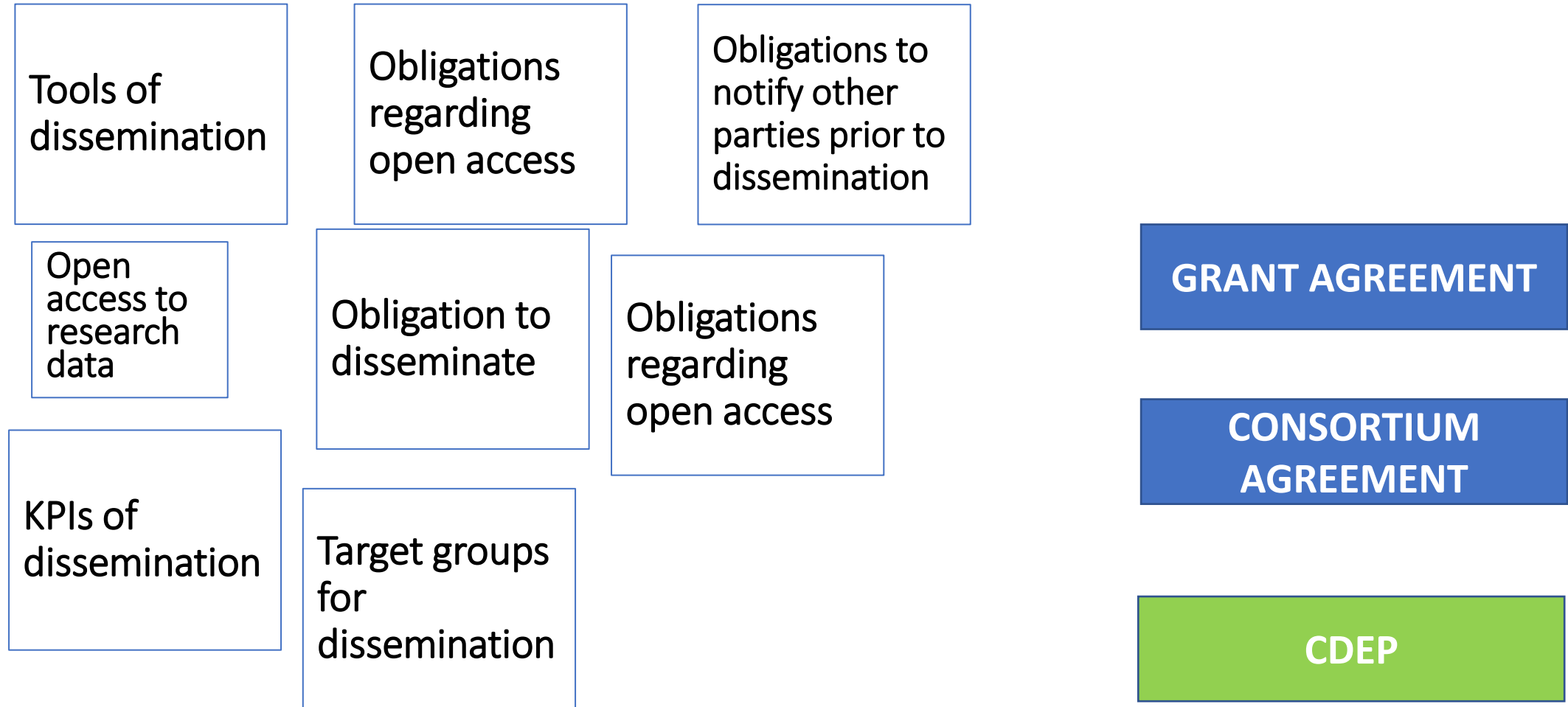
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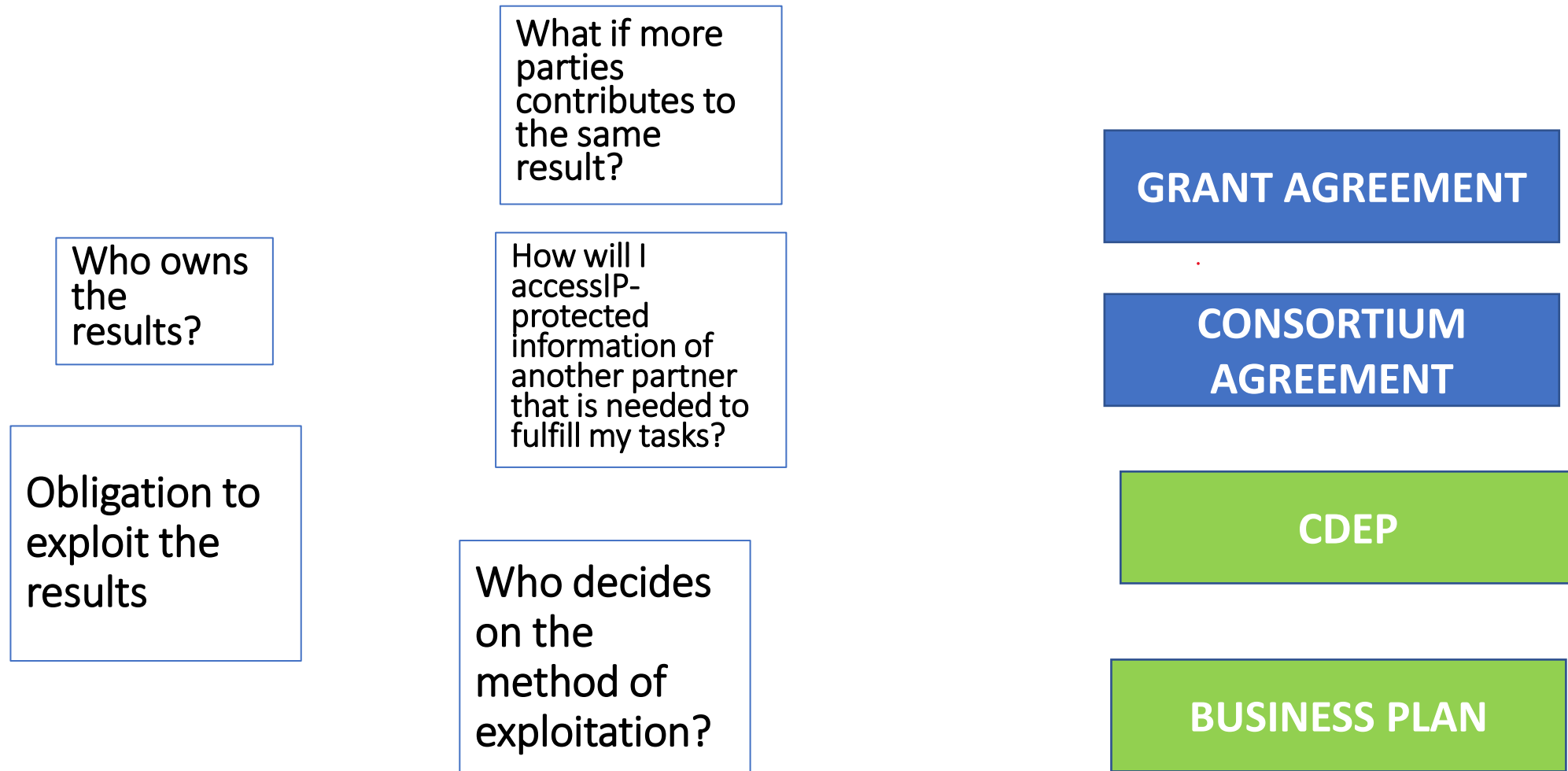
# Task – Rules on dissemination of results

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# Exploitation/Use of results

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# Task – Rules on the internal organization of the consortium

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Tasks and responsibilities of the Coordinator

what rules apply if a Party wants to leave the consortium/new party wants to join

**GRANT AGREEMENT**

powers and responsibilities of the consortium bodies

Representation, voting rules

**CONSORTIUM AGREEMENT**

Representation, voting rules

Conflict resolution within the Consortium

**PROJECT MANAGEMENT HANDBOOK**

# Project implementation phase

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## Tasks

- Completing tasks, producing deliverables
- Participate in the day-to-day operation of the project
- Participate in communication and dissemination
- Submit internal reports and report to the EC
- Participate in whatever the EC requires from the Consortium (e.g. Ethics)

**Joint technical responsibility**

**Individual financial responsibility**

## Strategic interests

- Submit reports on time and be precise
- Inform the coordinator in time about foreseen changes (tasks, deliverables, deadlines, budget if necessary)
- Instead of making mistakes, ask questions
- Participate in meetings

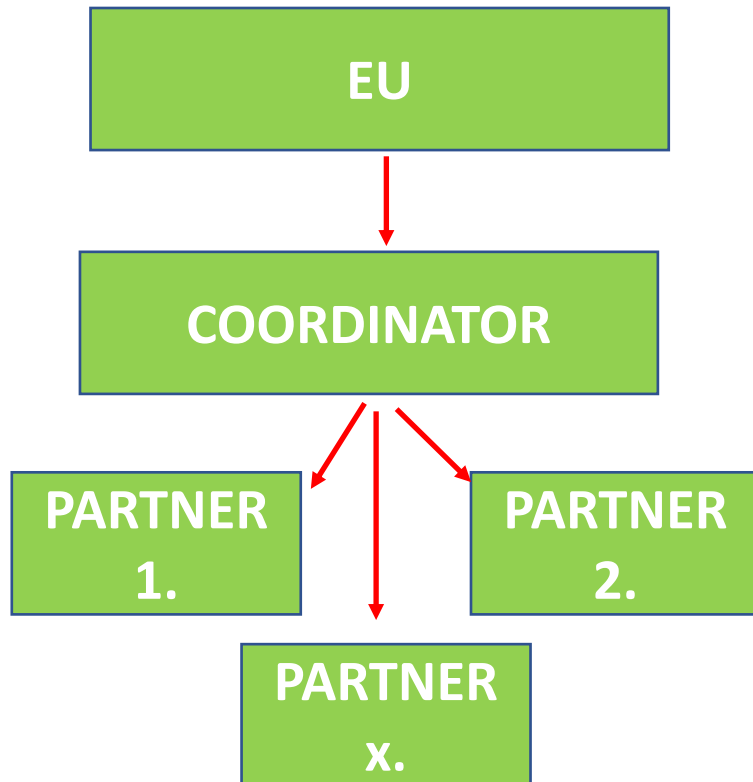
**Cooperate and communicate**

# EU payments in H2020 projects

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## H2020 and Horizon Europe funding: cost reimbursement

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**Pre-financing –  
the start of the project**

**Interim payments –  
reporting periods**

**Final payment –  
final report**

# Practical tips for CA preparation as partner

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1. View the CA from the angle of the practical problems, consider practical implications. Does it address all your concerns?
2. Consider worst-case scenarios. Check whether the potential problem points are adequately mitigated.
3. Your institution is behind you, make sure you consider its interests as well.
4. Know your interests and negotiate your position. You are a partner of equal standing.
5. You are not alone. Ask for the assistance of the research support staff.

**What I want to do**

**What I can do**

**What I cannot let happen**

**KUTATÁSMENEDZSMENT IRODA**  
**CORVINUS HORIZONT EURÓPA KÖZPONT / CORVINUS CENTRE FOR HORIZON EUROPE**

**Kutatási, konzorciális pályázatokat támogató csoport:**  
**Célunk, hogy a Corvinus ki tudja használni a HE lehetőségeit és a kutatási témák, ötletek nemzetközi szintű kutatásokká formálódjanak**



**Dr. Cser Erika**  
Szakmai koordinátor



**Fekete Judit**  
Horizon Információs Pont



**Dr. Schenk Borbála**  
jogász, európai uniós  
kutatástámogatási tanácsadó  
(szerződéses partner)

**[horizon@uni-corvinus.hu](mailto:horizon@uni-corvinus.hu)**



**I wish you success in Horizon Europe and  
thank you for your attention and participation!**

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Your opinion matters. Please send me your  
feedback on the course via slido