**Sample certificate**

* + 1. Scientific activities

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| Certification of scientific activity for application for Study Abroad Scholarship  (For TDK and OTDK activities, attach the certificates issued there!) | |
| Student’s name: | |
| Student’s Neptun code: | |
| Semester of student’s activities: 2023/2024/2  or the last active semester: | |
| Name of department/institute /college for advanced studies that issued the certificate: | |
| Name of the head of the unit that issued the certificate: | |
| Please evaluate the student’s work in the following categories, in text (at least 3-4 sentences for each category). The text evaluation and the evaluation with points belong together, i.e. evaluations expressed in text or points only shall not be accepted. Within an organisation that issued the certificate (multiple categories in the call), multiple activities may be certified. | |
| 1. Research activity (e.g. research under demonstrator activities): | |
| …..points | Score (max. 10 points): |
| 3. Other professional or study competitions: | |
| …..points | Score (max. 20 points): |
| 4. Publications, conferences: | |
| …..points | Score (max. 50 points):  Points are given by considering the following:   * Publication in scientific journal, book or chapter of book in Hungarian language – maximum 20 points * Publication in scientific journal, book or chapter of book in a foreign language – maximum 30 points * Publication in conference book in Hungarian language – maximum 10 points * Publication in conference book in a foreign language – maximum 15 points |
| 5. Scientific conferences, round-table discussions, scientific events | |
| …..points | Score (max. 25 points):  Points are given by considering the following:   * Organisation of scientific conferences, round-table discussions, scientific events, participation in Hungarian language – maximum 10 points * Organisation of scientific conferences, round-table discussions, scientific events, participation in foreign language– maximum 15 points |
| 6. Participation in an institute/department research project | |
| …..points | Score (max. 10 points): |
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| This is to certify that the student named above did not receive any remuneration for the activities included in the above categories, in the time period specified on the data form, from the department/institute/college for advanced studies.  Budapest, 2024 ……………………… (month) …………. (day)  Name of the head of department/institute/college for advanced studies (in legible format):  ………………………………………………….…………………….  Signature of head of department/institute/college for advanced studies | |

* + 1. Proof of public affairs and student association activities, sports activities, professional activity in a student association

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| **Proof of general public affairs and student association activities, general sports activities, professional activity in a student association - for the purposes of obtaining a Study Abroad Scholarship** | |
| Student's name: | |
| Student's Neptun code: | |
| The semester in which the student performed \*public affairs and student association activities or a professional activity in a student association: semester 2 of 2023/2024 or last active semester:.............................  Semester of sporting activities\*.....................................  (\*For active, successful sporting activities, the results of the last 1 year (in or after the first semester of 2023/24) can be counted. | |
| Name of the department/institute/college for advanced studies/association/section/student association issuing the certificate: | |
| Name of the executive issuing the certificate: | |
| Please provide a written evaluation of the student's work in the following categories (at least 3-4 sentences per category). Text evaluation and score evaluation go hand in hand, i.e. text-only or score-only evaluations are not acceptable. | |
| 1. General evaluation of sporting activities: | |
| … points | Score (100 points): |
| 2. General evaluation of public affairs activities and activities performed in student associations (Membership/middle management/senior management activities in student associations) | |
| … points | Score (max 100 points): |
| 3 Professional activity in a student association (other professional activity or course attendance in a college for advanced studiers or another organisation accredited by the HÖK, for which the student has not received credit.) | |
| … points | Score (max 60 points): |
| 4. Professional activity in a student association (Professional course in a foreign language (other than language, civilisation or culture course) for which the student has not received credit.) | |
| … points | Score (max 40 points): |
| I hereby certify that the student has not received any consideration from the department/institute/college for advanced studies/association/section/student association for the activities listed in the above categories during the period indicated on the form.  Budapest, ………(day)……. ......(month) 2024.  ……………………….…………………….  Signature of the head of the department/institute/college for advanced studies/association/section/student association | |