

**Joint Instruction No. 31/2018 (3 July) of the Rector and the Chancellor  
on the protection of non-smokers**

We hereby issue the following instruction (hereinafter: Instruction) on the implementation of the provisions of Act XLII of 1999 on the Protection of Non-Smokers and Certain Regulations on the Consumption and Distribution of Tobacco Products (hereinafter: Act) in the premises of Corvinus University of Budapest (hereinafter: University) and on the control of compliance with the rules.

**Section 1 Scope of the Joint Instruction**

- (1) Material scope: this Instruction contains the internal rules of conduct relating to the implementation, enforcement, control and sanctioning of the provisions of the Act.
- (2) Personal scope: the rules set out in the Instruction apply to all persons having a student status with the University (hereinafter: Students), all members of the University's organisational units, persons having any other legal status on the University's premises, participants of events, persons interested and visitors.
- (3) Territorial scope: the provisions of the Instruction apply to all buildings and their premises under the management and use of the University, whether used permanently or temporarily.

**Section 2 Rules on the consumption of tobacco products**

- (1) Smoking, the use of electronic cigarettes or electronic devices imitating smoking is prohibited on all University premises except in designated smoking areas.
- (2) In buildings without an internal outdoor area, smoking areas may be designated outside a distance of 5 metres from the entrance, and in buildings with an internal courtyard, smoking areas may be designated beyond a distance of 5 metres from the doors leading to the courtyard by placing a litter bin and a sign.
- (3) The head of the organisational unit operating in the building in question may propose the closure of designated and marked smoking areas or the designation of new smoking areas in a letter to the Campus Director. The Campus Director shall examine and take action on the proposal in accordance with the law.
- (4) The Technical and Information Technology Directorate is responsible for the prominent marking of designated smoking areas and smoking-restricted areas with signs or other clear markings.

### Section 3 Enforcement of rules and control

- (1) All heads of organisational units and persons acting in such capacity, as well as persons performing security duties in establishments (hereinafter collectively: authorised persons) shall regularly monitor compliance with the smoking rules.
- (2) At events held in enclosed spaces, it is the responsibility of the event organiser to enforce the relevant provisions of the Act and the University Fire Safety Regulations.
- (3) The behaviour of minors and incapacitated persons is the responsibility of the persons accompanying them or supervising them.
- (4) Foreign guests shall be informed of this prohibition by the persons receiving them.

### Section 4 Sanctions

- (1) The authorised person shall call upon anyone who breaches the restriction on smoking, the use of electronic cigarettes and the use of electronic devices which imitate smoking to stop such breach immediately. If the call is unsuccessful, the authorised person shall ask the person concerned to leave the premises of the institution.
- (2) The authorised person who fails to enforce smoking prohibitions and restrictions in the course of his/her duties is also liable to pay a health and safety fine.
- (3) Compliance with the provisions of the Act is also regularly monitored by the fire safety authority and the public health administration, which can impose fire and health fines on those who violate the prohibition.

### Section 5 Closing provisions

- (1) This Instruction shall enter into force on the day of its publication.
- (2) At the same time as the present Instruction enters into force, Instruction No. 1/2004 (3 February) of the Rector and Instructions No. 16/2002 (1 December), 17/2002 (1 December) and 18/2002 (9 December) of the Director General shall become inoperative.

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Place of seal