

Residence Permit

First Application and Renewal

First Application

You must have a valid residence permit allowing you to study in Hungary during the whole period of your studies.

Foreign nationals must generally register their stay in Hungary. For up-to-date information visit the website of the Hungarian Immigration Office: www.bmbah.hu (available in English as well)

Where to apply

Please be informed that **from 1 January 2023** the application **can only be submitted electronically (via [Enter Hungary](#))**. You can find here the [user manual](#) on how to register and create an account.

- Select application for residence permit, then click on „*study or student mobility*”
- Fill out all of the obligatory fields
- Last name and forename should be written as in the passport (recommendation: OCR code LASTNAME>>FORENAME>FORENAME>)
- Please avoid using special characters (eg. „ä”)
- Use your mother’s maiden name (full name at her birth)

Documents to be submitted

1. Photo

- We recommend that to submit your passport size photo and signature together (on one page), because it accelerates the online application process.

2. Photocopy of your passport

- Of the page that your photograph is placed on
- (*make sure it is not expired*)

3. Active Student Status Certificate

- You can also download it from **Neptun: Menu (left corner) > Administration > Requests > Request Fill** select the appropriate request form **based on your language choice** (request H101 or H102). After submitting the request of your choice, **within a few minutes** the Neptun system will generate an electronically validated certificate of

student status marked by the date when the request was submitted. **The certificate of student status will be available in Neptun under the Profile/Name (right corner) -> Document Storage -> TR documents OR “Latest”.**

4. **Letter of Award** (received from Tempus Public Foundation or can be downloaded from the SH/DSP application platform – DreamApply - after signing in)
5. **Bank Statement** (document about financial background)
 - Bank balance statement, if it is not under your name, please attach support letter as well.
6. **Accommodation Papers** (lease contract/dormitory contract)
7. **Accommodation form** (signed by both parties)
(http://oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=543&Itemid=1291&lang=en#)

The process

1. Upload all the mandatory attachments to your Enter Hungary case
2. Submit your case – **please make sure that you press the submit button! When your case background is green you submitted successfully!**
3. Come in person at one of our client services within 15 days from the day you receive our notification on Enter Hungary.
4. Check your to do list (storage) in the Enter Hungary often

Renewal

The application for a new residence permit can be done anytime, but latest 30 days before the expiry date.

Documents and Process

Same documents as for the 1st application, electronically (via [Enter Hungary](#)).

You can find the Hungarian Office of Immigration and Nationality:
Address: 1135 Budapest, Szegedi str. 35-37 or 1117 Budapest XI., Budafoki út 60. – Sztregova köz No. I. Entrance