**Certification of public affairs activity[[1]](#endnote-1)**,**[[2]](#endnote-2)**

**for doctoral students**

|  |  |
| --- | --- |
| Doctoral student’s name: | Neptun code: |

|  |
| --- |
| Period of activity performed: …………… year ..……………………..month |

|  |
| --- |
| Name of the entity/organisational unit issuing the certificate: |

|  |
| --- |
| The head of unit issuing the certificate *(please read the related information)****[[3]](#endnote-3)***: |

**Evaluation of the head of the organisational unit[[4]](#endnote-4)**/**PhD Students’ Union** **[[5]](#endnote-5)** **certifying the activity[[6]](#endnote-6)**:

| **Activity/Membership of the PhDSU** | **Working hours**  **spent on the activity** | **Text Evaluation[[7]](#endnote-7)** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total:** |  |  |

I hereby attest that during the period specified in the data sheet the aforementioned student did not receive any remuneration or compensation from the entity/committee for the activities included in the above categories.

Budapest, (day)……. (month) ........... 2024

…………………………………………………

signature, stamp

1. Points may be awarded for other activities in the PhD Students’ Union, in work performed in a university committee. [↑](#endnote-ref-1)
2. Please upload the form after having completed it electronically, signed with a blue pen and stamped. [↑](#endnote-ref-2)
3. All activities carried out in the PhD Students’ Union shall be certified by the Chairperson of PhDSU. For activities not carried out in the PhD Student’s Union, the head of the University’s relevant organisational unit may issue a certificate. [↑](#endnote-ref-3)
4. Activities in the PhD Students’ Union:

   for instance, participating in the organisation and staging of a university event (conference, lecture, reception, camp, other student event) for the students of the University, work performed in a project led or supervised by a university organisational unit (e.g. study programme development, “Inner World” project)

   Activities that increase the reputation of the University include activities in the course of which the name of the University is displayed or published. For example, a successful sports competition and work in a project led or supervised by a university organisational unit. [↑](#endnote-ref-4)
5. Scores that can be given for activities carried out in the PhD Student’s Union: see Annex 1. of the RSFB. [↑](#endnote-ref-5)
6. The table can be expanded freely with additional rows. [↑](#endnote-ref-6)
7. [↑](#endnote-ref-7)