



For a scholarship to support an internship abroad for the first semester of the academic year 2024/2025

§ 1 Subject of the application

This call sets out the conditions for the award of a scholarship to support participation in the pre-degree internship abroad at Corvinus University of Budapest.

§ 2 Legal and regulatory background to the call for proposals

The general rules for participation in mobility programmes are set out in the Regulation on Study Abroad at Corvinus University of Budapest (hereinafter referred to as "the University") (in particular Annex 1 to the Regulation on Study Abroad).

In addition to the provisions of the previous paragraph, the following regulations and other provisions apply to the Pannonia Scholarship Programme: the Programme Implementation Guide, the Grant Agreement between Corvinus University of Budapest and Tempus Public Foundation.

The rules for the award of credits are set out in §§ 53-57 of the Study and Examination Regulations, while the rules for compulsory professional practice are set out in the Study and Examination Regulations (§ 58 and Annex 2).

§ 3 The aim of the competition

The aim of the programme is that a period spent in a foreign organisation will help you to acquire the skills needed in the labour market and to get to know the economic and social culture of the host country.

§ 4 Eligible applicants

Corvinus University of Budapest students pursuing a bachelor's, master's or master's degree can apply by:

1. students studying under the Stipendium Hungaricum and Diaspora scholarship programmes are not eligible to apply;
2. students studying in a bachelor's degree programme may apply only if they have completed at least two (2) completed semesters at Corvinus in the course of study concerned at the time of starting the mobility

Students who study in more than one programme at the same time must indicate in their application which course they are applying for the mobility programme from and only the results of the course they have chosen will be taken into account when the application is evaluated.

§ 5 Minimum application requirements

A minimum of **B2 level** in the working language of the internship applied for.

The student has an active student status at the Corvinus University of Budapest during the period of the internship mobility .

Existence of a host site for an internship abroad that meets the University's criteria (Annex 2 of the SER)

It is up to the student to choose the host placement .



§ 6 Time and method of submission of applications and timetable for the application procedure

The deadline for submitting applications :

from 4. november 2024. (14:00) to 22. october 2024. (14:00).

How to apply

Applications are submitted via the Neptun system.

Mandatory application material (PDF format):

- **Europass CV in Hungarian + the working language of the internship.**
- **Language examination certificate / document(s) proving language proficiency.** In the working language of the internship min. B2 level, complex (oral + written) knowledge of a foreign language is required.
- **Letter of Acceptance** from the professional training centre.

ATTENTION: Applicants who provide false or untrue information or make false or untrue declarations during the application procedure will be disqualified.

The student who is awarded a scholarship may receive the following financial support funded under the Pannonia Scholarship Programme, depending on the country of destination. The calculation of the exact amount awarded will depend on the country in which the student is undertaking a long period of physical mobility.

1. country group: 400 000 HUF / month (30 days)
2. country group: 375 000 HUF / month (30 days)
3. country group: 350 000 HUF/month (30 days)

The country groups are set out in Annex 1.

If the funding is not available through the Pannonia Scholarship Programme, the funding may be provided by the Reservation.

PLEASE NOTE: The Pannonia Scholarship will be available to everyone according to the current availability of funding , based on the ranking achieved according to the application criteria.

Decision preparation and decision

The deadline for the evaluation of applications is thirty (30) days from the date of receipt.

There is no possibility to make up the shortfall and submit a request for justification. The Head of International Relations and Accreditation will decide on the scholarship and will issue a decision.



§ 7 The organiser of the call and the department responsible for the evaluation

The operator of the tender is:

In the Pannonia programme, International Relations and Accreditations is responsible for the management of the call. Student Services is involved in the preparation and management of the application.

8.§ The mobility (support) period

This call for proposals is open for mobility started in the first semester of the academic year 2024/2025 .

10.§ Decision making and announcement of results

1. Applications will be rejected without merit assessment from applicants who:
do not meet the minimum requirements for applying (§ 5),
have submitted an incorrect application form, in particular, but not limited to: not enclosing the required annexes or not enclosing them in full or in part, or have written their CV in an incorrect language and/or format.
2. **The competition is open to anyone who achieves a minimum score of 15 points based on the following criteria:**

Category	Score
Items related to the student's academic performance (one category only)	
Internship is not compulsory in the programme from where the student is applying	5 points
Compulsory internship on the programme from where the student is applying	20 points
Students on the programme covered by the application must complete their internship abroad as part of their programme.	40 points
Item supporting international mobility	
The student has not yet participated in an international mobility in the programme covered by the application:	10 points
Items related to the study result	
Your cumulative credit-weighted grade point average (for the programme you are applying for)	
A) 0-3,00:	0 point
B) 3,01 - 3,80:	10 points
C) 3,81 - 4,49:	20 points
D) 4,50-5,00:	40 points

Applications submitted and not rejected without substantive examination according to § 10.1. will be evaluated by the Student Services (hereinafter: HSZ) Mobility Team .

Based on the decision of the NKA, Student Services Neptun will send a decision to the students.



11.§ Legal remedies

Applicants have the right to appeal against the decision of the head of the NKA within 15 days from the date of notification or, failing this, from the date of knowledge of the decision, pursuant to Articles 57-58 of Act CCIV of 2011 on National Higher Education. The appeal must be submitted to the Student Appeals Committee in Neptun.

The Student Appeals Committee will decide on the appeal in accordance with the procedure set out in the HJR.

The time limit is thirty (30) days, excluding the periods provided for in paragraph 15(3) of the HJR, in particular the period during which the administration of the case is suspended at university level (i.e. the period of university closure).



No. 1. Annex: Target countries and groups of countries in the Pannonia Scholarship Programme

In many cases, the support available depends on the country of destination of the mobility. The countries of destination have been grouped into the following categories.

Country group	Destination countries
Group of countries 1.	Andorra, Australia, Austria, Belgium, Canada, Cook Islands, Denmark, Faroe Islands, Fiji, Finland, France, Hong Kong, Ireland, Iceland, Israel, Japan, East Timor, Kiribati, the Netherlands, Hong Kong, Iceland, Israel, Japan, the United Kingdom, the United States, the Cook Islands, South Korea, the Faroe Islands, the United Kingdom, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu
Group of countries 2.	Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cambodia, China, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Hungary, Iraq, Kyrgyzstan, Kyrgyzstan, Kosovo, Laos, Latvia, Lithuania, Poland, Hungary, Latvia, Lithuania, Yemen, North Macedonia, Poland, Kyrgyzstan, Laos, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Russia, Armenia, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan
Group of countries 3.	Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, South Africa, Chad, South Sudan, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial Guinea, Egyesült Arab Emírségek, Egyiptom, El Salvador, Elefántcsontpart, Eritrea, Etiópia, Fülöp-szigetek, Gabon, Gambia, Ghána, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonézia, Irán, Jamaica, Jordánia, Kamerun, Katar, Kazahsztán, Kenya, Kolumbia, Kongó, Kongói Demokratikus Köztársaság, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Oman, Panama, Paraguay, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde, Cape Verde