



Support with subject registration problems

(10.02.2025 – 13.02.2025)

Study Administration Services, Neptun team, Digital Services and Programme Management will organize in-person and phone support in case of subject registration problems, which is meant to provide immediate help with any difficulties that may arise.

In-person:

In-person administration will take place between

10.02.2025 – 13.02.2025 from 10:00 until 15:00

in front of E.159 office at the community space.

Facing the Student Service Area, the community space is located in the middle of the corridor to the left.

By phone:

+3630 2060160

+3630 2060108

Before you contact us, please check the following:

- your student status is active in the 2nd semester of 2024/25,
 - you do not have any financial debts,
- you meet any preliminary requirement for the subject you wish to register.

In case of a **scheduling conflict** or **course extension**, only the relevant **institute** or **department** can help you.

If you

- need a **certificate** or
 - would like to receive a **student card sticker for the Fall semester**,
please see our colleagues in the **Student Services Area**.

The in-person administration in the **Student Services Area** is available **between 10.02. and 13.02.2025 from 9 AM to 4 PM.**

