

Call for Applications  
Student Association Scholarship  
for the students of the University  
- in the 2nd semester of the 2024/2025  
academic year  
for the month of february

Corvinus University of Budapest

hereby announces a call for applications

for Student Association Scholarships

under Section 33 and Annex 1 of the Regulation on Student Fees and Benefits constituting Part 4 of the Student Requirements

for the students of the University in the month of February in the second semester of the 2024/2025 academic year  
on the basis of activities carried out in January 2025.

- (1) The Student Association Scholarship constitutes a university scholarship supporting managerial and other activities related to an executive role or membership in a student association and performed in a student association accredited by HÖK.

"A" category accredited student associations in the month of Jan:

Name of student association
Association of Hungarian Students of Economics, Local Committee of AIESEC at the Corvinus University
Association of European Students' Forum / AEGEE - Budapest
BCE Self-Active Groups Office
Budapest Investment Club
Business IT Club - Corvinus
CEMS Club Budapest
Corvinus Consulting Club
ESN (Erasmus Student Network) Corvinus
Pacioli Finance Club BCE
Student Organization of Economic Analysts and Mathematicians
HEAD – House of European Affairs and Diplomacy
Generation of Future Builders Corvinus
Central European Society
Pacioli Accounting Club BCE
Collegium of Mathias Corvinus
SPM
Studium Generale

Tourism Club of Corvinus
University Business Club Corvinus
EVK Vocational College
Society of Young Autonomous Economists Vocational College
College of Practical Diplomacy
Heller Farkas Vocational College
Rajk Vocational College
College of Social Theory

- (2) Applications for the Student Association Scholarship are open to registered members of the student associations specified in paragraph (1) above who are studying full-time at the University in a bachelor, master or single-cycle programme and who have an active student status at the University at the time of application and are not covered by paragraph (3) below.
- (3) Students are not entitled to submit an application if they
- take part in training with the purpose of acquiring specialised knowledge or study in courses taken at another higher education institution (guest student status),
  - take part in a preparatory course;
  - cover their programme cost from other scholarship sources (are beneficiaries of the Stipendium Hungaricum Scholarship, the Diaspora Higher Education Scholarship programme, beneficiaries of state or institutional scholarships covering the programme cost - excluding the Corvinus Scholarship- as well as those whose employer assumes the payment of the programme cost, etc.).
- (4) The Student Association Scholarship is a one-time, fixed amount scholarship that may be applied for once a month.
- (5) Applications should be submitted in the Neptun Unified Education Administration System' (hereinafter Neptun) using the form called "P362 - Student association Scholarship 2024/2025/1 January" under Administration/Requests/Requests with text field" The call for applications is available on the University's website.
- (6) The maximum monthly amount of the Student Association Scholarship shall be the relevant amount of normative funding per student multiplied by 1.5.

- (7) The maximum joint amount of the Public Affairs and the Student Association Scholarships for a month's activity shall be the relevant amount of normative funding per student multiplied by 1.8.
- (8) An opinion on the applications received shall be given by the President or the person designated by him/her of the student association specified in the relevant call who shall thereby certify the performance of the described activities. The President or the person designated by him/her (in possession of the relevant assignment letter signed by the President) will record his/her opinion in the Neptun system during the evaluation process for the Assessment Committee for Student Association Scholarships
- (9) The activity carried out during the month(s) concerned should be detailed in the application form. This must be done in the application established in Neptun on the designated interface. Failure to do so will result in exclusion from the call in the given month.
- (10) There is no room for correcting deficiencies or for application for continuation.
- (11) Failure to meet the deadline for submission of applications will result in the application being rejected without the examination of the merits.
- (12) If the application is incomplete, the Assessment Committee for Student Association Scholarships (hereinafter Committee) shall give 0 points for the activity in question.
- (13) It is not possible to submit an application with reference to an activity performed for remuneration within the framework of an employment relationship, or otherwise rewarded within the framework of such an employment relationship. Where a student submits an application for such activity, the Committee shall give 0 points for the activity in question.
- (14) If the content of the application has been submitted earlier in a student association scholarship application procedure, the Committee shall give 0 points for the activity in question.
- (15) Only activities carried out in the one (1) month preceding the launch of the call for applications may be taken into account for the purposes of evaluating the application. If the applicant also includes an activity carried out in earlier months, this will not invalidate the application, but such activities will be disregarded in the evaluation.
- (16) Points may be awarded only once for each activity. An activity may be included only once in the same application.

- (17) The application of the President of the student association is reviewed by a member of staff appointed by the **Vice-Rector for Student Affairs**, who is not a member of the Committee.
- (18) In the light of the opinion of the relevant student association's president or co-president, the Assessment Committee for Student Association Scholarships assigns a proposed score to the relevant activities featured in the application, including the "activity bonus", and provides additional textual information, if necessary.
- (19) Applications will be evaluated according to the criteria for evaluating student association activities in Annex 1 of the RSFB and the call for applications:
- (20) After having performed the checks specified in paragraph 19, the Committee shall take a decision on the amount, expressed in forints, to be associated with each point awarded by the presidents of the student associations in their proposal. The proposed scholarship amount payable to each applicant shall be defined as the product of the points allocated to the application by the president of the student association in his/her opinion on the one hand and the amount thus established on the other.
- (21) In accordance with the Student Disciplinary and Compensation Regulation, the Committee shall initiate disciplinary proceedings against the applicant if false data or facts are detected in the application, or if there is a reasonable suspicion thereof.
- (22) The Vice-Rector for Student Affairs shall decide on the award of the scholarship.
- (23) Appeals must be submitted through Neptun and addressed to the Student Appeals Committee within 15 days of the date of communication of the decision.
- (24) Period for submitting applications: **11. february 2025, 10:00 a.m. to 18. february 2025, 12:00 p.m.**

Budapest, 06 January 2025

Dr. Nagy Judit  
Vice-Rector for Student Affairs

## Annex:

### Evaluation method of Student Association Scholarships

By office	Points	Certifying person
presidency fund	0 - 100 points	the head of the student association (or, if he/she is prevented from performing his/her duties, the person who replaces him/her) certifies the activity by means of giving an opinion
senior management fund	0 - 75 points	
middle management fund	0 - 50 points	
project management fund	0 - 35 points	
<b>On the basis of activities</b>		
organising events	0 - 30 points	
organising, staging a course-training	0 - 30 points	
other	0 - 30 points	
<b>Activity bonus</b>		
activity bonus	0 - 30 points	

(2) The Commission shall determine the half-yearly budget available to organizations eligible for the scholarship, taking into account the following aspects:

a. The partial scores achieved in the relevant evaluation parts of the official Accreditation of the Corvinus HÖK, during the most recent Accreditation procedure

i. In the 2024/2025/2 semester, this means the following:

1. Open lecture - under 40 people
2. Open lecture - over 40 people
3. Training, course - one-off
4. Training, course - semi-annual
5. Activity supporting the operation of the university

b. The number of students specified in point (2) of the call for applications in the given organization

c. The number of students holding a leadership position

d. Utilization of the budget available in the previous semester

i. If the given organization was not eligible for the Student Organization Scholarship in the previous semester, it will achieve maximum points in this category.

(3) The budget of an organization may not be less than 0.7 times the amount based on equal distribution, nor may it be greater than 1.3 times the amount based on equal distribution.