

CALL FOR APPLICATIONS FOR

STUDY SCHOLARSHIP

for the spring semester of the academic year 2024/2025

**For students enrolled before September
2019**

Corvinus University of Budapest
On the basis of § 27 and Annex 1 of the Regulation on Student Fees and
Benefits the following call for applications is published

For study scholarships
for students enrolled before September 2019
for the spring semester of the academic year 2024/2025

- 1) The Study Scholarship is a financial benefit available for students with outstanding academic performance.
- 2) Full-time (full-time), active full-time students in bachelor and two-cycle or single-cycle master programmes before the 2019/2020 autumn (1st) semester, with the exceptions stated in Section 3), are eligible for applying for the study scholarship.
- 3) Students are not eligible to apply if they
 - a) they participate in training with the purpose of acquiring specialised knowledge or taking courses taken at another higher education (guest student status),
 - b) attending a preparatory course,
 - c) paying their own tuition fees from other scholarships (Stipendium Hungaricum Scholarships, Diaspora Higher Education Scholarships, or those for who the payment of the programme cost is assumed by a third party (e.g. your employer) , etc.).
- 4) Students defined in Section 2) may only receive study scholarships pursuant to Article 85/E, Section (3) of Act CCIV of 2011 on National Higher Education for the same period as that of the support period defined in Article 47
- 5) An academic scholarship is a monthly grant based on a student's academic performance for a semester, which is awarded on the basis of an application.
- 6) Student studying in parallel courses may decide to apply for a scholarship based on the academic results achieved in both courses, but only one of the courses (where the scholarship amount is higher) may be awarded.
- 7) The call for applications is available in Neptun Administration/Applications on the application form " **P330 - Study Grant Application 1.** ". The call for applications is available on the University website.
- 8) The scholarship may be awarded based on the last active and completed semester of the student prior to the current semester.
- 9) To be eligible for the scholarship, students must have obtained at least 23 credits in the last active semester prior to the semester in question and have achieved a 3.0 GPA in the courses counting towards the scholarship average;
- 10) The average grant will be calculated to two decimal points as set out in the Annex to this call for proposals.
- 11) If there is a change in the student's academic data compared to the application already submitted, the data will be updated. The deadline for updating the academic data is April 30, 2025. Eligibility will, therefore, be determined on the basis of the academic data as of April 30, 2025. Subsequent data updates will no longer result in the award of a scholarship.

- 12) The deadline for the evaluation of applications is thirty (30) days from the date of receipt.
- 13) Rectifying information or submitting missing information will not be possible.
- 14) Students whose academic record has changed will receive a revised decision on the recalculated scholarship amount based on the updated academic record. If the student has an ensuing liability to repay scholarship, he/she must repay the difference or the entire amount of the scholarship paid to him/her within fifteen (15 days) subject to the general rules.
- 15) The minimum and maximum monthly amount of the scholarship to be awarded to a student shall be HUF 8,400 and HUF 40,000, respectively.
- 16) The budget for the scholarship will be allocated on the basis of homogeneous grouping. Homogeneous groups of students per level of training shall be made up of groups of courses or similar courses. The grouping must be recorded in the evaluation report.
- 17) The scholarships will be allocated on the basis of a ranking based on academic performance, as set out in the annex to the call for applications.
- 18) Scholarships are decided by the Vice-Rector for Academic Programmes on a non-discretionary basis. Study Administration Services shall be tasked with conducting the study scholarship application process and implementing the decisions related to the scholarship.
- 19) Students receiving scholarship are required to inform the Study Administration Services personally of any changes affecting their benefits as soon as possible, but not later than eight (8) days after being informed of the changes.
- 20) During the period of the scholarship, the scholarship is payable for each month of their active status and will no longer be payable after the last day of the month in which the scholarship ends.
- 21) The accounting and payment of the benefit will take place through the Neptun system. The condition of the accounting and payment of the benefits is that students have a bank account in Hungarian Forints in the students' own name, the details of which must be recorded in the Neptun system.
- 22) The University is not liable for the failure of the payment of the benefits if the student's bank account number and/or any change thereof is not recorded in the Neptun system. Students are liable for all consequences arising from failure to report a change in bank account data, incorrect bank account number, incorrectly information regarding the default bank account number. In the event students fail to record or change the information required for payment in the Neptun system in response to notice sent to the student's e-mail address, the University is not required to make any further attempt to pay until the student has verified the correct information to the Study Administration Services department.
- 23) If students fail to furnish the data and information required for the payment of the scholarship no later than forty-five (45) days from the date of the final decision on eligibility, students will no longer be eligible for the scholarship without further action in compliance with the Regulation on Student Fees and Benefits (RSFB).
- 24) In the event that a transfer is incorrectly made to a student for any reason, the student shall repay the amount in full when learning of such mistake with

immediate effect but no later than fifteen (15) days after receipt of the University's notice.

25) Appeals against the decision must be submitted to the Student Appeals Committee within fifteen (15) days after receipt thereof, and the same must be submitted through the Neptun system.

26) Applications may be submitted from 04:00 p.m. of 10 February 2025 to 12:00 p.m. (noon) of 14 February 2025.

Budapest, 5 February 2025

Dr. Lajos György Szabó sgd.
Vice-Rector for Academic Programmes

Annex

- 1) The assessment of the academic performance shall be determined on the basis of the scholarship average as defined in paragraph 72 (6) of the Study and Examination Regulations.
 - a) The scholarship average is calculated on the basis of the results of all the courses taken during the active semester. The scholarship average is the product of the credit value and the grade of the subjects completed in the semester divided by the number of credits taken. For the purposes of calculating the scholarship average, the grades achieved in the compulsory and compulsory elective subjects and their credit values shall be weighted by 1.2.

$$\text{Scholarship average} = \frac{\sum 1.2 \cdot x \cdot \text{credit}^C \cdot x \cdot \text{grade}^C + \sum \text{credit}^E \cdot x \cdot \text{grade}^E}{\sum 1.2 \cdot x \cdot \text{credit}^C + \sum \text{credit}^E}$$

where

C: all compulsory, compulsory elective subjects and compulsory subjects in subspecialisations/specialisations according to the sample curriculum;
E: free elective subject not included in the sample curriculum

- 2) The scholarship average is calculated on the basis of the results of all the courses taken and completed by the student in the semester(s) concerned
 - a) The grades obtained at another higher education institution within the framework of an additional (parallel) student status, during a parallel programme within the institution or during previous studies may not be included in the scholarship average.
 - b) The subjects closed with an insufficient grade or with a 'exam not taken', 'not completed', 'absent' or "denied" entry are included in the numerator of the formula with a zero grade, an exception to this is if the student does not appear at the retake examination for the improvement of the grade of a successful exam in a given subject and receives an 'exam not taken' entry, in which case the given subject is included in the numerator with the last successful grade and credit value.
 - c) For students participating in a master programme, the subjects to be completed simultaneously with the programme aimed at obtaining the master degree - and representing credits in addition to the credits required for obtaining the diploma - as stipulated on a compulsory basis during the higher education admission procedure in the framework of the preliminary credit recognition procedure after taking into account the credits completed during previous studies, shall not be included in the scholarship average academic performance.
 - d) Subjects completed under a guest student status, regardless of whether the student completed them in the framework of a guest student status at a domestic or foreign higher education institution, shall be considered as having been completed by the student at the University and shall be included in the calculation of the scholarship average and the credit-weighted average academic

performance with the credit values and grades approved by the competent Credit Transfer Committee.

- e) In the event of improving the grade of a successful examination or of a mark for coursework, the new grade obtained at the retake examination does not retroactively affect the scholarship and other university benefits already awarded.
 - f) The grades of subjects completed at another higher educational institution under an additional (parallel) student status or in the framework of simultaneous programmes within the institution shall only be taken into account if the student completed them in the semester for which the indicators are calculated, and if they are accredited by the relevant credit transfer committee for that semester.
- 3) Ranking criteria used to calculate study scholarship:
The amount of the scholarship for students who become students before September 2019
- a. the median of the scholarship average per study programme for students eligible for the scholarship (those who have completed at least 23 credits and reached a scholarship average of 3.00). The median value must be rounded to two decimal places.
 - b. Only a student whose scholarship average exceeds the median value calculated for his/her study programme can receive a scholarship.
 - c. In the case of study programmes where the small number of students eligible for a scholarship and their identical scholarship average do not allow for differentiation, applicants may be awarded a scholarship if their scholarship average is equal to or higher than the minimum scholarship average of the students who were awarded a scholarship in the previous evaluation period.

The scholarship average reached shall be converted into study points, by the division of the scholarship average to 0.25 percentile bands, where the lower limit is 3.00 and the upper limit is 5.00, and the assignment of the scores shown in the table below to the individual ranges.

Band No.	Lower limit of band based on scholarship average	Upper limit of band based on scholarship average	The multiplier assigned to one hundredth for the portion of the scholarship within the given band of the scholarship average	Study points
1.	3.00	3.25	1	the same as the scholarship average
2.	3.26	3.50	2	
3.	3.51	3.75	3	
4.	3.76	4.00	4	
5.	4.01	4.25	5	
6.	4.26	4.50	6	
7.	4.51	4.75	7	
8.	4.76	5.00	8	

- a) The scholarship average achieved is broken down by bands and the hundredths within each band are multiplied by the multiplier assigned to the given band, and the sum of these values is the study point. E.g.: for a scholarship average of 4.32, 3.25 in the first (1st) band, $0.25 \times 2 = 0.50$ in the second (2nd) band, $0.25 \times 3 = 0.75$ in the third (3rd) band, $0.25 \times 4 = 1.00$ in the fourth (4th) band, $0.25 \times 5 = 1.25$ in the fifth (5th) band, $0.07 \times 6 = 0.42$ in the seventh (7th) band, which is in total: 7.17 study points.

Scholarshi p average	Study points	Scholarshi p average	Study points	Scholarshi p average	Study points	Scholarshi p average	Study points
3.25	3.25	3.69	4.32	4.13	6.15	4.57	8.74
3.26	3.27	3.70	4.35	4.14	6.20	4.58	8.81
3.27	3.29	3.71	4.38	4.15	6.25	4.59	8.88
3.28	3.31	3.72	4.41	4.16	6.30	4.60	8.95
3.29	3.33	3.73	4.44	4.17	6.35	4.61	9.02
3.30	3.35	3.74	4.47	4.18	6.40	4.62	9.09
3.31	3.37	3.75	4.50	4.19	6.45	4.63	9.16
3.32	3.39	3.76	4.54	4.20	6.50	4.64	9.23
3.33	3.41	3.77	4.58	4.21	6.55	4.65	9.30
3.34	3.43	3.78	4.62	4.22	6.60	4.66	9.37
3.35	3.45	3.79	4.66	4.23	6.65	4.67	9.44
3.36	3.47	3.80	4.70	4.24	6.70	4.68	9.51
3.37	3.49	3.81	4.74	4.25	6.75	4.69	9.58
3.38	3.51	3.82	4.78	4.26	6.81	4.70	9.65
3.39	3.53	3.83	4.82	4.27	6.87	4.71	9.72
3.40	3.55	3.84	4.86	4.28	6.93	4.72	9.79
3.41	3.57	3.85	4.90	4.29	6.99	4.73	9.86
3.42	3.59	3.86	4.94	4.30	7.05	4.74	9.93
3.43	3.61	3.87	4.98	4.31	7.11	4.75	10.00
3.44	3.63	3.88	5.02	4.32	7.17	4.76	10.08
3.45	3.65	3.89	5.06	4.33	7.23	4.77	10.16
3.46	3.67	3.90	5.10	4.34	7.29	4.78	10.24
3.47	3.69	3.91	5.14	4.35	7.35	4.79	10.32
3.48	3.71	3.92	5.18	4.36	7.41	4.80	10.40
3.49	3.73	3.93	5.22	4.37	7.47	4.81	10.48
3.50	3.75	3.94	5.26	4.38	7.53	4.82	10.56
3.51	3.78	3.95	5.30	4.39	7.59	4.83	10.64
3.52	3.81	3.96	5.34	4.40	7.65	4.84	10.72
3.53	3.84	3.97	5.38	4.41	7.71	4.85	10.80
3.54	3.87	3.98	5.42	4.42	7.77	4.86	10.88
3.55	3.90	3.99	5.46	4.43	7.83	4.87	10.96
3.56	3.93	4.00	5.50	4.44	7.89	4.88	11.04
3.57	3.96	4.01	5.55	4.45	7.95	4.89	11.12
3.58	3.99	4.02	5.60	4.46	8.01	4.90	11.20
3.59	4.02	4.03	5.65	4.47	8.07	4.91	11.28
3.60	4.05	4.04	5.70	4.48	8.13	4.92	11.36
3.61	4.08	4.05	5.75	4.49	8.19	4.93	11.44
3.62	4.11	4.06	5.80	4.50	8.25	4.94	11.52
3.63	4.14	4.07	5.85	4.51	8.32	4.95	11.60
3.64	4.17	4.08	5.90	4.52	8.39	4.96	11.68
3.65	4.20	4.09	5.95	4.53	8.46	4.97	11.76
3.66	4.23	4.10	6.00	4.54	8.53	4.98	11.84

Scholarship average	Study points	Scholarship average	Study points	Scholarship average	Study points	Scholarship average	Study points
3.67	4.26	4.11	6.05	4.55	8.60	4.99	11.92
3.68	4.29	4.12	6.10	4.56	8.67	5.00	12.00

Students who are not eligible for a scholarship, i.e. who have not completed 23 credits and attained a scholarship average of 3.00 as a minimum shall be excluded from the homogeneous groups generated for the assessment of study scholarships. The median of the scholarship average should be determined for each course/homogeneous group of students eligible for a scholarship. Only students whose scholarship average exceeds the median value calculated for their own homogeneous group shall be eligible for scholarship.