

**Exceptional grant based on social needs
Call for applications for grants for the
spring semester of the
academic year 2024/2025.**

Based on Section 29 of the Regulation on Student Fees and Benefits constituting Part 4 of the Student Requirements, the Corvinus University of Budapest issues a call for application for students' Exceptional grant based on social needs for the spring semester of the academic year 2024/2025.

- 1) Exceptional grants based on social needs constitute financial benefits that are provided to students in the case of an extraordinary event occurring in the social situation of the student.
- 2) Any student pursuing his/her studies in a full-time (daytime delivery) bachelor programme, two-or single cycle master programme who has an active student status may apply for the grant.
- 3) Students are not entitled to submit an application if they
 - a) take part in training with the purpose of acquiring specialised knowledge or courses taken at another higher education institution (guest student status),
 - b) take part in preparatory course;
 - c) cover their programme cost from other scholarship sources (are beneficiaries of the Stipendium Hungaricum Scholarship, the Diaspora Higher Education Scholarship programme, any state or institutional scholarships covering the programme cost - excluding the Corvinus Scholarship- as well as those whose employer assumes the payment of the programme cost, etc.).
- 4) The grant is a one-off benefit.
- 5) In all circumstances, only one application may be made in respect of the same extraordinary event, which must have occurred not more than three (3) months previously.
- 6) Students may request the grant in any period of the year if an extraordinary event has occurred in their own or their family's social situation. Serious long-term illness, death or another significant change in one's social situation shall constitute an extraordinary event.
- 7) A student can apply for an exceptional social needs-based grant if an unexpected change occurred in his/her social situation (extraordinary circumstance) in the 3 months preceding the application. In particular, the following cases are not considered to be extraordinary circumstance:
 - a) marriage,
 - b) old-age retirement in the family,
 - c) loan payment liability,
 - d) early career unemployment after obtaining the absolutorium,

- e) the extra costs associated with starting university,
 - f) termination of orphan's benefit on reaching the age of 25,
 - g) termination of family allowance,
 - h) natural disaster,
 - i) if the student loses his/her scholarship, property, or it is stolen.
- 8) Requests by students shall be evaluated within seven (7) working days of their receipt. Payment shall be taken care of within eight (8) working days of the decision.
- 9) The student must be called upon to correct deficiencies within eight (5) days of receiving the application. It is possible to correct deficiencies within five (5) days of being called upon to do so. There is no room for application for continuation.
- 10) Otherwise the rules on Regular social needs-based grants shall apply to the grant, it being understood that in cases of exceptional social-needs based grants the Chairperson of the Student Social Committee (SSC) may also take action in place of the SSC and the decision on awarding the grant is taken by the Vice-Rector for Student Affairs.
- 11) When assessing the student's social situation, the following should be taken into account:
- a) the living conditions of the student (is half-orphaned, orphan, disadvantaged, multiply disadvantaged, student with disability, has a large family, student with a child, is self-supporting), the number of persons habitually living together at the student's address, the number of persons who have a declared residence or reside there as well as their income situation,
 - b) if the student does not live in a shared household during his/her studies, the costs thereof,
 - c) the distance between the place of delivery and the place of residence,
 - d) the amount of money the student with disabilities has to spend on the purchase and maintenance of special equipment, on special travel needs and the use of a personal assistant or sign language interpreter,
 - e) regular medical expenses incurred by the student or a close relative living in the same household due to his/her state of health,
 - f) the costs of caring for a relative requiring care.
- 12) The three months preceding the submission of the applications is taken into account for income that can be measured regularly on a monthly basis, for other types of income, one-twelfth of the last year for which a tax declaration has been submitted is taken into account.
- 13) **The submission of an application is subject to the uploading of a certificate for each of the circumstances under assessment.** If the student submitted an application for a Regular grant based on social needs in the same semester and his/her social score was calculated, only the documents necessary to prove the change of circumstances need to be submitted, unless there has been a significant change in his/her social situation since then and

it is therefore necessary to recalculate the social score. (A request to recalculate the social score shall be made in the application.

- a) The certificates to be attached to the application must be scanned and legible in PDF format and none of them may exceed 2048 Kb.
- b) All household income must be certified if the applicant also wishes to be awarded an income score, except for the net income from employment or scholarship of the applicant (if not self-supported) or of a dependent living in the same household who is a student and has an active student status in a programme offered in daytime delivery mode. Regular income must be certified for the 3 months preceding the submission of the application.
- c) **The list of certificates is specified in Provisions No. 14/2024 of the Vice-Rector for Academic Programmes on the certificates required to establish the social status of students and on the additional certificates to be submitted during the dormitory admission procedure (<https://www.uni-corvinus.hu/main-page/about-the-university/regulations-provisions/provisions/executive-provisions/?lang=en#accordion-item-1001>). The declarations submitted with the application must comply with the formal requirements set out in Annexes 3 to 9 to these provisions.**
- d) If the student does not submit Annex 4 referred to in Point II/B/(2).a) of Annex 1 (i.e. in the case of dependent applicants, the supporting person does not declare other income), and its submission is not mandatory under any regulation, provisions or the present call for applications, then it shall be deemed by the Head of Study Administration Services that by submitting the application, the applicant declares under penalty of perjury that he/she has no other income.
- e) In the case of an incomplete application, the status of the application form will be set to "Returned for correction" by the processing Student Social Committee. This means that the application is considered as not having been submitted. If the applicant is able to correct the deficiencies, he/she may resubmit his/her application until the last day of the final deadline for the submission of applications under this call (the deadline for correcting deficiencies set out in paragraph 9., and upload the missing items under the relevant field of the form. **Warning! Resubmission of the application form is essential for a valid application!** The applicant will receive a Neptun system message with the subject "change of application status". The form should be opened to check the missing item(s). **The Student Social Committee will only send back**

the application form once for the purposes of correcting deficiencies. If the application is resubmitted (completed) before the end of the deadline for correcting deficiencies, the application will be evaluated on the basis of the information available, otherwise it will be considered invalid.

- f) Any preparatory enquiries regarding submitted applications will be notified to the applicant via Neptun messages, and it is therefore the applicant's responsibility to regularly monitor the messages received throughout the application process. The applicant shall be responsible for any disadvantages resulting from failure to do so and shall bear the consequences thereof.

14) The SSC may request additional certificates where appropriate.

15) Applications shall be classified according to the following categories:

- a) a slight change of circumstances: a diagnosis or aggravation of a long-term illness of the applicant or a family member living in the same household, or if the applicant's family member is on statutory sick pay for more than one (1) month, or if the applicant has suddenly lost his/her job (if receiving a job-seeker's allowance), or if he/she is receiving early retirement or pre-retirement job-seeker's allowance. In the case of a slight change of circumstances, a maximum of HUF 100,000 can be awarded once;
- b) it shall constitute a moderate change of circumstances if there is a death in the applicant's household, a sudden loss of employment in the applicant's household (if he/she is no longer in receipt of jobseeker's allowance), if there is an additional reduction in the rate of the previously established reduction for persons with reduced capacity for work, and if the breadwinner(s) is/are receiving early retirement or pre-retirement jobseeker's allowance. In the case of a moderate change of circumstances, a maximum of HUF 125,000 can be awarded once;
- c) a serious change of circumstances constitutes the death, changed or seriously deteriorated working ability (disability pension) of the breadwinner(s) living in the applicant's household. In the case of a serious change of circumstances, a maximum of HUF 150,000 can be awarded once;

16) These changes in circumstances must be evidenced by a certificate not older than three (3) months after submission. When assessing a change of circumstances, the SSC will not take into account the income of the family member affected by the change of circumstances.

17) Applications may be submitted using the "P206 Exceptional grant based on social needs" form available in the Neptun Unified Education Administration System under Administration/Requests/Application menu item. The annexes may also be uploaded here. The call for applications is available on the University's website.

18) Legal remedy requests must be submitted in Neptun, addressed to the Student Appeals Committee within 15 days of the decision being notified. It will not be possible to submit additional documents during the appeals procedure.

19) Application period: **10.02.2025-31.08.2025**

Budapest, 2025. 02. 10.

Dr. Judit Nagy sgd.
Vice-Rector for Student Affairs

Annex

Assessment criteria to assess social situation

a) living conditions, marital status

| Family circumstances of the applying student | |
|--|---|
| Is half-orphaned. | 18 points |
| Is an orphan. | 23 points |
| Applicant with a disadvantage | 20 points |
| Applicant faces multiple disadvantages | 25 points |
| Large family | 5 points from the 4th child on, 2 additional points/child |
| Applicant with disability | 20 points |
| Based on health expenditure | 0-10 points |
| Circumstances applying to financially independent students | |
| Applicant with a child | 15 points/child |
| Financially independent (self-sustaining) applicant | 10 points |

| Points associated with health expenditure | | |
|---|-------------|-------|
| Lower limit | Upper limit | Score |
| HUF 2,000 | HUF 5,000 | 1 |
| HUF 5,001 | HUF 8,000 | 2 |
| HUF 8,001 | HUF 11,000 | 3 |
| HUF 11,001 | HUF 14,000 | 4 |
| HUF 14,001 | HUF 17,000 | 5 |
| HUF 17,001 | HUF 20,000 | 6 |
| HUF 20,001 | HUF 23,000 | 7 |
| HUF 23,001 | HUF 26,000 | 8 |
| HUF 26,001 | HUF 29,000 | 9 |
| HUF 29,001 | - | 10 |

b) distance of place of residence and assessment of origin from a socio-economically and infrastructurally advantaged settlement or a settlement with high unemployment (maximum 20 points)

ba) The number of points available based on distance from place of residence is shown in the table below. Students with permanent residence beyond the borders of Hungary may be awarded + 5 points in addition to the points featured in the table.

| Distance of place of residence | Score |
|---|----------|
| 0-30 kms | 0 points |
| 31-100 kms | 1 point |
| 101-200 kms | 3 points |
| over 201 kms | 5 points |
| Outside the administrative borders of Hungary | 5 points |

bb) For students living in a socio-economically and infrastructurally advantaged settlement/a settlement with high unemployment, the points included in the table below, in the case of municipalities listed in Annex 2 to the Government Decree on the classification of beneficiary municipalities and the criteria for classification, the points are in addition to those specified in point ba).

| Entitlement | Score |
|---------------------------------|------------|
| if one of the conditions is met | +5 points |
| if both conditions are met | +10 points |

c) calculation of points associated with the net monthly income per capita

| Lower limit | Upper limit | Score | Lower limit | Upper limit | Score | Lower limit | Upper limit | Score |
|-------------|-------------|-------|-------------|-------------|-------|--------------|-------------|-------|
| 0 | 40,900 | 70 | 86,901 | 88,900 | 46 | 134,901 | 136,900 | 22 |
| 40,901 | 42,900 | 69 | 88,901 | 90,900 | 45 | 136,901 | 138,900 | 21 |
| 42,901 | 44,900 | 68 | 90,901 | 92,900 | 44 | 138,901 | 140,900 | 20 |
| 44,901 | 46,900 | 67 | 92,901 | 94,900 | 43 | 140,901 | 142,900 | 19 |
| 46,901 | 48,900 | 66 | 94,901 | 96,900 | 42 | 142,901 | 144,900 | 18 |
| 48,901 | 50,900 | 65 | 96,901 | 98,900 | 41 | 144,901 | 146,900 | 17 |
| 50,901 | 52,900 | 64 | 98,901 | 100,900 | 40 | 146,901 | 148,900 | 16 |
| 52,901 | 54,900 | 63 | 100,901 | 102,900 | 39 | 148,901 | 150,900 | 15 |
| 54,901 | 56,900 | 62 | 102,901 | 104,900 | 38 | 150,901 | 152,900 | 14 |
| 56,901 | 58,900 | 61 | 104,901 | 106,900 | 37 | 152,901 | 154,900 | 13 |
| 58,901 | 60,900 | 60 | 106,901 | 108,900 | 36 | 154,901 | 156,900 | 12 |
| 60,901 | 62,900 | 59 | 108,901 | 110,900 | 35 | 156,901 | 158,900 | 11 |
| 62,901 | 64,900 | 58 | 110,901 | 112,900 | 34 | 158,901 | 160,900 | 10 |
| 64,901 | 66,900 | 57 | 112,901 | 114,900 | 33 | 160,901 | 162,900 | 9 |
| 66,901 | 68,900 | 56 | 114,901 | 116,900 | 32 | 162,901 | 164,900 | 8 |
| 68,901 | 70,900 | 55 | 116,901 | 118,900 | 31 | 164,901 | 166,900 | 7 |
| 70,901 | 72,900 | 54 | 118,901 | 120,900 | 30 | 166,901 | 168,900 | 6 |
| 72,901 | 74,900 | 53 | 120,901 | 122,900 | 29 | 168,901 | 170,900 | 5 |
| 74,901 | 76,900 | 52 | 122,901 | 124,900 | 28 | 170,901 | 172,900 | 4 |
| 76,901 | 78,900 | 51 | 124,901 | 126,900 | 27 | 172,901 | 174,900 | 3 |
| 78,901 | 80,900 | 50 | 126,901 | 128,900 | 26 | 174,901 | 176,900 | 2 |
| 80,901 | 82,900 | 49 | 128,901 | 130,900 | 25 | 176,901 | 178,900 | 1 |
| 82,901 | 84,900 | 48 | 130,901 | 132,900 | 24 | over 178,901 | | 0 |
| 84,901 | 86,900 | 47 | 132,901 | 134,900 | 23 | | | |

d) For the calculation of income, the average of the three months specified in the relevant call for applications is taken into account for income that can be measured regularly on a monthly basis, and one-twelfth of the last year for which a tax declaration has been submitted is taken into account for other income.

e) If the student does not require the income figures and/or the large family status to be included in the application for a regular social needs-based grant, he/she does not need to provide proof of income.

f) The amount of the exceptional social grant awarded on the basis of social scores:

| Social point | Expressed as a percentage of the maximum amount that can be granted for a given circumstance |
|----------------------|---|
| above 25 points | 100% |
| between 11-24 points | 80% |
| between 6-10 points | 60% |
| 0-5 points | 50% |

| Change of circumstances | Maximum one-off amount of Exceptional grant based on social needs |
|--------------------------------|--|
| slight | HUF 100,000 |
| moderate | HUF 125,000 |
| serious | HUF 150,000 |