

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| | | |
|--|---------------------------------|--|
| Person responsible for professional aspects: | Dániel Havran Richárd Szántó | Dean of the Master Study Programme Portfolio Dean of the Bachelor Study Programme Portfolio |
| Person responsible for professional review: | Lajos György Szabó | Vice-Rector for Academic Programmes |
| Person responsible for legal review: | Zsuzsanna Borbás | Head of Legal Affairs |
| Decision-maker | Lajos György Szabó | Vice-Rector for Academic Programmes |
| Person responsible for editing and publishing the text: | Anikó Erős | Higher Education Expert |

| Version number | Publication date | Effective date | Version tracking |
|-----------------------|-------------------------|-----------------------|--|
| 00 | 20.11.2024 | 20.11.2024 | Publication |
| 01 | 04.03.2025 | 04.03.2025 | Sections 3, 4, 6, 7 and 8 of the Provisions have been amended and Section 3/A has been inserted. |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

Table of Contents

| | |
|---|----|
| Preamble | 3 |
| Preparatory tasks for the institutional admission procedure | 4 |
| In the case of a master programme of a two-cycle programme, extra points may be awarded in an admission procedure other than the central admission procedure | 5 |
| Scheduling of the admission procedure for programmes announced under the institutional admission procedure organised by the University..... | 5 |
| The scheduling of the admission procedure in the Stipendium Hungaricum Scholarship Programme organised by Tempus, in the case of programmes announced under the Diaspora Higher Education Scholarship Programme | 20 |
| Schedule for processing applications for credit recognition..... | 25 |
| Schedule for processing requests for the recognition of diplomas/certificates for further studies | 26 |
| The scheduling of concluding tasks | 27 |
| Miscellaneous and final provisions | 27 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

Preamble

1.§

- (1) Pursuant to Section 9 (5) of the Admission Regulation in Part 1 of the Student Requirements constituting Volume III of the Rules for Organisation and Operation of Corvinus University of Budapest, I hereby set the following schedule and deadlines for the admission procedure for foreign language programmes announced for foreign nationals and starting in September 2025, i.e. for the programmes announced in the institutional admission procedure organised by the University, the Stipendium Hungaricum Scholarship Programme and the Hungarian Diaspora Higher Education Scholarship Programme.

2.§

- (1) Persons, bodies and organisations acting under these Provisions:
- a) applicant,
 - b) Vice-Rector for Academic Programmes (VRAP),
 - c) competent dean (Dean),
 - d) study programme leader,
 - e) competent Credit Transfer Committee (CTC),
 - f) competent Admission Committee (AC),
 - g) Legal and Procurement Services
 - h) Study Administration Services
 - i) Centre for Teaching and Learning
 - j) Communications,
 - k) lecturer,
 - l) Students' Union (SU),
 - m) Tempus Közalapítvány (Tempus Public Foundation - TPF).
- (2) The electronic admission system used for the admission procedure is DreamApply.
- (3) The internal organisational unit responsible for the DreamApply admission system is the Study Administration Services organisational unit.

The deadlines for applicants given in Section 5 mean 23:59 (Hungarian time) on the day of the deadline.

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

Preparatory tasks for the institutional admission procedure

3.§¹

| No. | Task | Competent organisational unit | Deadline |
|------------|--|--|------------------------------------|
| 1 | Preparation and publication of the provisions of the VRAP regarding the rules of the admission procedure. | Programme Management | 01.12.2024 |
| 2 | Preparation of prospectus on the recognition of diplomas/certificates for further studies | Legal and Procurement Services | 01.12.2024 |
| 3 | Production of prospectus on credit recognition | Study Administration Services / Communications | 01.12.2024 |
| 4 | Production of Data Processing Notice | Legal and Procurement Services | 01.12.2024 |
| 5 | Publication of prospectuses for applicants on the recognition of diplomas/certificates for further studies, on credit recognition, as well as data processing notices (website, application interface) | Communications | 01.12.2024 |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application |
| 6 | Reconciliation and production of model documents (model resolutions) related to the admission procedure. | Legal and Procurement Services | 31.01.2025 |
| 7 | Publication and upload to a shared storage of model documents (model resolutions) related to the admission procedure, | Legal and Procurement Services | 31.01.2025 |
| 8 | Preparation and publication of information materials for applicants (information letters sent out in DreamApply, definition of website content, draft e-mails to applicants, open days) | Study Administration Services / Communications | 01.12.2024 |
| 9 | Production and updating of forms to be filled in on the website (request for credit recognition, request for recognition for further studies etc.) | Study Administration Services / Communications | 01.12.2024 |

¹Amended by: Vice-Rector for Academic Programmes, effective from: 4 March 2025.

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

In the case of a master programme of a two-cycle programme, extra points may be awarded in an admission procedure other than the central admission procedure

Section 3/A²

Based on the provisions of Section 18 (24) a) of the Admission Regulation, a maximum of 10 points for extra performance may be awarded if the applicant fulfils the requirements of Section 18 (24) a) of the Admission Regulation by 1 April 2025.

Scheduling of the admission procedure for programmes announced under the institutional admission procedure organised by the University

4.§³

(1) First and second phases

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F1 | | Application for admission Announcement by the institution F2 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F1 | End date F1 | Start date F2 | End date F2 |
| 1 | Uploading of the documents required for starting the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | applicant | from the start date of application | 30.11.2024 | from the start date of application | 31.12.2024 |
| 2 | Closing of the applications for the given phase, listing of those who have applied so far. From the closing of the previous phase to the closing of the given phase, new applicants satisfying task 1. | Study Administration Services | on an ongoing basis | 30.11.2024 | on an ongoing basis | 31.12.2024 |
| 3 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 02.12.2024 | on an ongoing basis from the time of uploading by the applicants | 03.01.2025 |
| 4 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 |
| 5 | Correction of deficiencies in applicants' application documents. | applicant | on an ongoing basis, from the | 01.08.2025 | on an ongoing basis from the | 01.08.2025 |

²Introduced by: Vice-Rector for Academic Programmes, effective from: 4 March 2025.

³Amended by: Vice-Rector for Academic Programmes, effective from: 4 March 2025.

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F1 | | Application for admission Announcement by the institution F2 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F1 | End date F1 | Start date F2 | End date F2 |
| | | | time of displaying in DreamApply | | time of uploading by the applicants | |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application | 01.04.2025 | from the start date of application | 01.04.2025 |
| 6 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 17.12.2024 | on an ongoing basis from the time of uploading by the applicants | 21.01.2025 |
| 7 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 17.12.2024 | on an ongoing basis from the time of uploading by the applicants | 21.01.2025 |
| 8 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 29.11.2024 | on an ongoing basis from the time of uploading by the applicants | 03.01.2025 |
| 9 | The sending of information letters to applicants regarding the exact dates of in-house written admission tests for Master programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 29.11.2024 | on an ongoing basis from the time of uploading by the applicants | 03.01.2025 |
| 10 | Written admission examinations in mathematics for Bachelor programmes | applicant | 02.12.2024 | 08.12.2024 | 06.01.2025 | 12.01.2025 |
| 11 | In-house written admission tests for Master programmes | applicant | 02.12.2024 | 08.12.2024 | 06.01.2025 | 12.01.2025 |
| 12 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 30.11.2024 | on an ongoing basis from the time of uploading by the applicants | 31.12.2024 |
| 13 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, Moodle, Teams access link) and for informing applicants. | study programme leader | | 03.12.2024 | | 07.01.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F1 | | Application for admission Announcement by the institution F2 | |
|-----|---|--|--|-------------|--|-------------|
| | | | Start date F1 | End date F1 | Start date F2 | End date F2 |
| 14 | Provision of information to applicants on the oral examination dates. | Study Administration Services | on an ongoing basis, but no later than 1 working day before the start date of registrations for the oral examination | | | |
| 15 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 04.12.2024 | 09.12.2024 | 08.01.2025 | 13.01.2025 |
| 16 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | The system will automatically send it after the reservation | | | |
| 17 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 03.12.2024 | | 07.01.2025 |
| 18 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 11.12.2024 | 13.12.2024 | 15.01.2025 | 17.01.2025 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with both written and oral examinations | Admission Committee | 11.12.2024 | 13.12.2024 | 15.01.2025 | 17.01.2025 |
| 20 | Assessment of oral exams | Admission Committee | | 13.12.2024 | | 17.01.2025 |
| 21 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 13.12.2024 | | 17.01.2025 |
| 22 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 19.12.2024 | | 23.01.2025 |
| 23 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 04.08.2025 | | 04.08.2025 |
| 24 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 16.12.2024 | | 20.01.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F1 | | Application for admission Announcement by the institution F2 | |
|-----|---|-------------------------------|---|-------------|--|-------------|
| | | | Start date F1 | End date F1 | Start date F2 | End date F2 |
| 25 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 16.12.2024 | | 20.01.2025 |
| 26 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 16.12.2024 | | 20.01.2025 |
| 27 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 17.12.2024 | | 21.01.2025 |
| 28 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 19.12.2024 | | 23.01.2025 |
| 29 | Issuance of admission decisions. | Study Administration Services | on an ongoing basis from 17.12.2024, depending on the results of the recognition for further studies assessment, or - in the case of Master programmes - the credit recognition process and other requirements, by 15.08.2025 at the latest | | | |

(2) Third and fourth phases

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F3 | | Application for admission Announcement by the institution F4 | |
|-----|--|-------------------------------|--|-------------|--|-------------|
| | | | Start date F3 | End date F3 | Start date F4 | End date F4 |
| 1 | The uploading of the documents required to start the application and the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation. | applicant | from the start date of application | 31.01.2025 | from the start date of application | 27.02.2025 |
| 2 | Closing of the applications for the given phase, listing of those who have applied so far. From the closing of the previous phase to the closing of the given phase, new applicants satisfying task 1. | Study Administration Services | on an ongoing basis | 31.01.2025 | on an ongoing basis | 28.02.2025 |
| 3 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 03.02.2025 | on an ongoing basis from the time of uploading by the applicants | 28.02.2025 |
| 4 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F3 | | Application for admission Announcement by the institution F4 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F3 | End date F3 | Start date F4 | End date F4 |
| 5 | Correction of deficiencies in applicants' application documents. | applicant | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application | 01.04.2025 | from the start date of application | 01.04.2025 |
| 6 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 18.02.2025 | on an ongoing basis from the time of uploading by the applicants | 18.03.2025 |
| 7 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 18.02.2025 | on an ongoing basis from the time of uploading by the applicants | 18.03.2025 |
| 8 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 31.01.2025 | on an ongoing basis from the time of uploading by the applicants | 28.02.2025 |
| 9 | The sending of information letters to applicants regarding the exact dates of in-house written admission tests for Master programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 31.01.2025 | on an ongoing basis from the time of uploading by the applicants | 28.02.2025 |
| 10 | Written admission examinations in mathematics for Bachelor programmes | applicant | 03.02.2025 | 09.02.2025 | 03.03.2025 | 09.03.2025 |
| 11 | In-house written admission tests for Master programmes | applicant | 03.02.2025 | 09.02.2025 | 03.03.2025 | 09.03.2025 |
| 12 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 31.01.2025 | on an ongoing basis from the time of uploading by the applicants | 28.02.2025 |
| 13 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, Moodle, Teams access link) and for informing applicants. | study programme leader | | 04.02.2025 | | 04.03.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F3 | | Application for admission Announcement by the institution F4 | |
|-----|---|--|--|-------------|--|-------------|
| | | | Start date F3 | End date F3 | Start date F4 | End date F4 |
| 14 | Provision of information to applicants on the oral examination dates. | Study Administration Services | on an ongoing basis, but no later than 1 working day before the start date of registrations for the oral examination | | | |
| 15 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 05.02.2025 | 10.02.2025 | 05.03.2025 | 10.03.2025 |
| 16 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | The system will automatically send it after the reservation | | | |
| 17 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 04.02.2025 | | 04.03.2025 |
| 18 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 12.02.2025 | 14.02.2025 | 12.03.2025 | 14.03.2025 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with both written and oral examinations | Admission Committee | 12.02.2025 | 14.02.2025 | 12.03.2025 | 14.03.2025 |
| 20 | Assessment of oral exams | Admission Committee | | 14.02.2025 | | 14.03.2025 |
| 21 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 14.02.2025 | | 14.03.2025 |
| 22 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 20.02.2025 | | 20.03.2025 |
| 23 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 04.08.2025 | | 04.08.2025 |
| 24 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 17.02.2025 | | 17.03.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F3 | | Application for admission Announcement by the institution F4 | |
|-----|---|-------------------------------|---|-------------|--|-------------|
| | | | Start date F3 | End date F3 | Start date F4 | End date F4 |
| 25 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 17.02.2025 | | 17.03.2025 |
| 26 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 17.02.2025 | | 17.03.2025 |
| 27 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 18.02.2025 | | 18.03.2025 |
| 28 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 20.02.2025 | | 20.03.2025 |
| 29 | Issuance of admission decisions. | Study Administration Services | on an ongoing basis from 17.12.2024, depending on the results of the recognition for further studies assessment, or - in the case of Master programmes - the credit recognition process and other requirements, by 15.08.2025 at the latest | | | |

(3) Fifth and sixth phases

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F5 | | Application for admission Announcement by the institution F6 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F5 | End date F5 | Start date F6 | End date F6 |
| 1 | Uploading of the documents required for starting the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | applicant | from the start date of application | 28.03.2025 | from the start date of application | 25.04.2025 |
| 2 | Closing of the applications for the given phase, listing of those who have applied so far. From the closing of the previous phase to the closing of the given phase, new applicants satisfying task 1. | Study Administration Services | on an ongoing basis | 28.03.2025 | on an ongoing basis | 25.04.2025 |
| 3 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 07.04.2025 | on an ongoing basis from the time of uploading by the applicants | 12.05.2025 |
| 4 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of | 15.07.2025 | on an ongoing basis from the time of | 15.07.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F5 | | Application for admission Announcement by the institution F6 | |
|-----|--|-------------------------------|--|-------------|--|-------------|
| | | | Start date F5 | End date F5 | Start date F6 | End date F6 |
| | | | uploading by the applicants | | uploading by the applicants | |
| 5 | Correction of deficiencies in applicants' application documents. | applicant | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application | 01.04.2025 | from the start date of application | 01.04.2025 |
| 6 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 22.04.2025 | on an ongoing basis from the time of uploading by the applicants | 20.05.2025 |
| 7 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 22.04.2025 | on an ongoing basis from the time of uploading by the applicants | 20.05.2025 |
| 8 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 28.03.2025 | on an ongoing basis from the time of uploading by the applicants | 25.04.2025 |
| 9 | The sending of information letters to applicants regarding the exact dates of in-house written admission tests for Master programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 28.03.2025 | on an ongoing basis from the time of uploading by the applicants | 25.04.2025 |
| 10 | Written admission examinations in mathematics for Bachelor programmes | applicant | 07.04.2025 | 13.04.2025 | 05.05.2025 | 11.05.2025 |
| 11 | In-house written admission tests for Master programmes | applicant | 07.04.2025 | 13.04.2025 | 05.05.2025 | 11.05.2025 |
| 12 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 31.03.2025 | on an ongoing basis from the time of uploading by the applicants | 30.04.2025 |
| 13 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, | study programme leader | | 08.04.2025 | | 06.05.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F5 | | Application for admission Announcement by the institution F6 | |
|-----|---|--|--|-------------|--|-------------|
| | | | Start date F5 | End date F5 | Start date F6 | End date F6 |
| | Moodle, Teams access link) and for informing applicants. | | | | | |
| 14 | Provision of information to applicants on the oral examination dates. | Study Administration Services | on an ongoing basis, but no later than 1 working day before the start date of registrations for the oral examination | | | |
| 15 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 09.04.2025 | 14.04.2025 | 14.05.2025 | 19.05.2025 |
| 16 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | The system will automatically send it after the reservation | | | |
| 17 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 08.04.2025 | | 16.05.2025 |
| 18 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 16.04.2025 | 22.04.2025 | 14.05.2025 | 16.05.2025 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with both written and oral examinations | Admission Committee | 16.04.2025 | 22.04.2025 | 14.05.2025 | 16.05.2025 |
| 20 | Assessment of oral exams | Admission Committee | | 22.04.2025 | | 16.05.2025 |
| 21 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 22.04.2025 | | 16.05.2025 |
| 22 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 24.04.2025 | | 22.05.2025 |
| 23 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 04.08.2025 | | 04.08.2025 |
| 24 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 23.04.2025 | | 19.05.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F5 | | Application for admission Announcement by the institution F6 | |
|-----|---|-------------------------------|---|-------------|--|-------------|
| | | | Start date F5 | End date F5 | Start date F6 | End date F6 |
| 25 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 23.04.2025 | | 19.05.2025 |
| 26 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 23.04.2025 | | 19.05.2025 |
| 27 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 24.04.2025 | | 20.05.2025 |
| 28 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 28.04.2025 | | 22.05.2025 |
| 29 | Issuance of admission decisions. | Study Administration Services | on an ongoing basis from 17.12.2024, depending on the results of the recognition for further studies assessment, or - in the case of Master programmes - the credit recognition process and other requirements, by 15.08.2025 at the latest | | | |

(4) Seventh and eighth phases

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F7 | | Application for admission Announcement by the institution F8 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F7 | End date F7 | Start date F8 | End date F8 |
| 1 | Uploading of the documents required for starting the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | applicant | from the start date of application | 29.05.2025 | from the start date of application | 26.06.2025 |
| 2 | Closing of the applications for the given phase, listing of those who have applied so far. From the closing of the previous phase to the closing of the given phase, new applicants satisfying task 1. | Study Administration Services | on an ongoing basis | 30.05.2025 | on an ongoing basis | 27.06.2025 |
| 3 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 30.05.2025 | on an ongoing basis from the time of uploading by the applicants | 27.06.2025 |
| 4 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F7 | | Application for admission Announcement by the institution F8 | |
|-----|---|-------------------------------|--|-------------|--|-------------|
| | | | Start date F7 | End date F7 | Start date F8 | End date F8 |
| 5 | Correction of deficiencies in applicants' application documents. | applicant | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application | 01.04.2025 | from the start date of application | 01.04.2025 |
| 6 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 16.06.2025 | on an ongoing basis from the time of uploading by the applicants | 07.07.2025 |
| 7 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 16.06.2025 | on an ongoing basis from the time of uploading by the applicants | 07.07.2025 |
| 8 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 30.05.2025 | on an ongoing basis from the time of uploading by the applicants | 27.06.2025 |
| 9 | The sending of information letters to applicants regarding the exact dates of in-house written admission tests for Master programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 30.05.2025 | on an ongoing basis from the time of uploading by the applicants | 27.06.2025 |
| 10 | Written admission examinations in mathematics for Bachelor programmes | applicant | 02.06.2025 | 08.06.2025 | 07.07.2025 | 13.07.2025 |
| 11 | In-house written admission tests for Master programmes | applicant | 02.06.2025 | 08.06.2025 | 07.07.2025 | 13.07.2025 |
| 12 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 30.05.2025 | on an ongoing basis from the time of uploading by the applicants | 27.06.2025 |
| 13 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, Moodle, Teams access link) and for informing applicants. | study programme leader | | 03.06.2025 | | 08.07.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F7 | | Application for admission Announcement by the institution F8 | |
|-----|---|--|--|-------------|--|-------------|
| | | | Start date F7 | End date F7 | Start date F8 | End date F8 |
| 14 | Provision of information to applicants on the oral examination dates. | Study Administration Services | on an ongoing basis, but no later than 1 working day before the start date of registrations for the oral examination | | | |
| 15 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 04.06.2025 | 09.06.2025 | 07.07.2025 | 15.07.2025 |
| 16 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | The system will automatically send it after the reservation | | | |
| 17 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 03.06.2025 | | 08.07.2025 |
| 18 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 11.06.2025 | 13.06.2025 | 16.07.2025 | 18.07.2025 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with both written and oral examinations | Admission Committee | 11.06.2025 | 13.06.2025 | 16.07.2025 | 18.07.2025 |
| 20 | Assessment of oral exams | Admission Committee | | 13.06.2025 | | 18.07.2025 |
| 21 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 13.06.2025 | | 18.07.2025 |
| 22 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 19.06.2025 | | 24.07.2025 |
| 23 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 04.08.2025 | | 04.08.2025 |
| 24 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 16.06.2025 | | 21.07.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F7 | | Application for admission Announcement by the institution F8 | |
|-----|---|-------------------------------|---|-------------|--|-------------|
| | | | Start date F7 | End date F7 | Start date F8 | End date F8 |
| 25 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 16.06.2025 | | 21.07.2025 |
| 26 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 16.06.2025 | | 21.07.2025 |
| 27 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 17.06.2025 | | 22.07.2025 |
| 28 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 19.06.2025 | | 24.07.2025 |
| 29 | Issuance of admission decisions. | Study Administration Services | on an ongoing basis from 17.12.2024, depending on the results of the recognition for further studies assessment, or - in the case of Master programmes - the credit recognition process and other requirements, by 15.08.2025 at the latest | | | |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

(5) Ninth phase

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F9 | |
|-----|---|-------------------------------|--|-------------|
| | | | Start date F9 | End date F9 |
| 1 | Uploading of the documents required for starting the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | applicant | from the start date of application | 14.08.2025 |
| 2 | Closing of the applications for the given phase, listing of those who have applied so far. From the closing of the previous phase to the closing of the given phase, new applicants satisfying task 1. | Study Administration Services | on an ongoing basis | 15.08.2025 |
| 3 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 4 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 5 | Correction of deficiencies in applicants' application documents. | applicant | on an ongoing basis from the time of uploading by the applicants | 19.08.2025 |
| 5/a | The deadline for uploading the results of a valid international test for which extra points may be awarded under Section 18 (24) of the Admission Regulation. | applicant | from the start date of application | 01.04.2025 |
| 6 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 7 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 8 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F9 | |
|-----|---|--|--|-------------|
| | | | Start date F9 | End date F9 |
| 9 | The sending of information letters to applicants regarding the exact dates of in-house written admission tests for Master programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 10 | Written admission examinations in mathematics for Bachelor programmes | applicant | 18.08.2025 | 20.08.2025 |
| 11 | In-house written admission tests for Master programmes | applicant | 18.08.2025 | 20.08.2025 |
| 12 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.08.2025 |
| 13 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, Moodle, Teams access link) and for informing applicants. | study programme leader | | 18.08.2025 |
| 14 | Provision of information to applicants on the oral examination dates. | Study Administration Services | | |
| 15 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 19.08.2025 | 20.08.2025 |
| 16 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | | |
| 17 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 18.08.2025 |
| 18 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 21.08.2025 | 22.08.2025 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with both written and oral examinations | Admission Committee | 21.08.2025 | 22.08.2025 |
| 20 | Assessment of oral exams | Admission Committee | | 22.08.2025 |
| 21 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 22.08.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Announcement by the institution F9 | |
|-----|---|-------------------------------|--|-------------|
| | | | Start date F9 | End date F9 |
| 22 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 26.08.2025 |
| 23 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 26.08.2025 |
| 24 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 25.08.2025 |
| 25 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 25.08.2025 |
| 26 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 25.08.2025 |
| 27 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 25.08.2025 |
| 28 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 26.08.2025 |
| 29 | Issuance of admission decisions. | Study Administration Services | 29.08.2025 - 01.09. 2025 | |

The scheduling of the admission procedure in the Stipendium Hungaricum Scholarship Programme organised by Tempus, in the case of programmes announced under the Diaspora Higher Education Scholarship Programme

5.§

(1) First and second phases

| No. | Task | Competent organisational unit | Application for admission Tempus announcement, first choice H1 | | Application for admission Tempus announcement, second choice H2 | |
|-----|--|--------------------------------|--|-------------|---|-------------|
| | | | H1 Date start | H1 Date end | H2 Date start | H2 Date end |
| 1 | Uploading of the documents required for starting the | Tempus applicant, SH applicant | 01.12.2024 | 16.01.2025 | 01.12.2024 | 16.01.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Tempus announcement, first choice H1 | | Application for admission Tempus announcement, second choice H2 | |
|-----|---|--------------------------------------|--|-------------|--|-------------|
| | | | H1 Date start | H1 Date end | H2 Date start | H2 Date end |
| | application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | | | | | |
| 2 | Uploading of the documents required for starting the application for admission to the electronic admission system provided for the application, in accordance with Sections 17-18 of the Admission Regulation | Tempus applicant, Diaspora applicant | 01.12.2024 | 31.01.2025 | 01.12.2024 | 31.01.2025 |
| 3 | Closing of the applications for the given phase, listing of those who have applied so far. | Study Administration Services | expected mid-March 2024 | 31.03.2025 | on an ongoing basis | 30.04.2025 |
| 4 | Checking of the applicants' application documents | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 04.04.2025 | on an ongoing basis from the time of uploading by the applicants | 04.04.2025 |
| 5 | Correction of deficiencies in applicants' application documents (call for correcting deficiencies). | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 | on an ongoing basis from the time of uploading by the applicants | 15.07.2025 |
| 6 | Correction of deficiencies in applicants' application documents. | Tempus applicant | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 | on an ongoing basis from the time of uploading by the applicants | 01.08.2025 |
| 7 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 13.05.2025 | on an ongoing basis from the time of uploading by the applicants | 13.05.2025 |
| 8 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 13.05.2025 | on an ongoing basis from the time of uploading by the applicants | 13.05.2025 |
| 9 | The sending of information letters to applicants regarding the exact dates of written admission examinations in mathematics, for Bachelor programmes. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 03.04.2025 | on an ongoing basis from the time of uploading by the applicants | 03.04.2025 |
| 10 | The sending of information letters to applicants regarding the exact | Study Administration Services | on an ongoing basis from the time of | 03.04.2025 | on an ongoing basis from the time of | 03.04.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Tempus announcement, first choice H1 | | Application for admission Tempus announcement, second choice H2 | |
|-----|---|--|--|---|--|---|
| | | | H1 Date start | H1 Date end | H2 Date start | H2 Date end |
| | dates of in-house written admission tests for Master programmes. | | uploading by the applicants | | uploading by the applicants | |
| 11 | Written admission examinations in mathematics for Bachelor programmes | applicant | 07.04.2025 | 11.04.2025 | 07.04.2025 | 11.04.2025 |
| 12 | In-house written admission tests for Master programmes | applicant | 07.04.2025 | 11.04.2025 | 07.04.2025 | 11.04.2025 |
| 13 | The sending of applicants' details (for Master programmes and Bachelor programmes) to study programme leaders for the organisation of oral admission exams. | Study Administration Services | on an ongoing basis from the time of uploading by the applicants | 31.03.2025 | on an ongoing basis from the time of uploading by the applicants | 30.04.2025 |
| 14 | Study programme leaders send the dates of oral examinations to Study Administration Services for the purposes of preparing the online examination interfaces (Skype, Moodle, Teams access link) and for informing applicants. | study programme leader | 05.04.2024 | 08.04.2024 | 05.04.2024 | 08.04.2024 |
| 15 | Provision of information to applicants on the oral examination dates. | Study Administration Services | 05.04.2024 | on an ongoing basis, but no later than 1 working day before the start date of registrations for the examination | 05.04.2024 | on an ongoing basis, but no later than 1 working day before the start date of registrations for the examination |
| 16 | Applicants choose a convenient date for the oral examination and submit their registration. | applicant | 07.04.2025 | 17.04.2025 | 07.04.2025 | 17.04.2025 |
| 17 | Provision of information to applicants of the final dates of oral examinations by sending links. (Skype, Moodle, Teams access link) | | The system will automatically send it after the reservation | | | |
| 18 | The forming of the Admission Committee and invitation of the SU. | invitation of committee members - study programme leader, invitation of the SU - Study Administration Services | | 08.04.2024 | | 08.04.2024 |
| 19 | Bachelor and Master programmes: Oral examinations for programmes with oral examination only | Admission Committee | 14.04.2025 | 25.04.2025 | 14.04.2025 | 25.04.2025 |
| 20 | Bachelor and Master programmes: Oral examinations for programmes | Admission Committee | 14.04.2025 | 25.04.2025 | 14.04.2025 | 25.04.2025 |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | Application for admission Tempus announcement, first choice H1 | | Application for admission Tempus announcement, second choice H2 | |
|-----|---|---|---|---|---|---|
| | | | H1 Date start | H1 Date end | H2 Date start | H2 Date end |
| | with both written and oral examinations | | | | | |
| 21 | Assessment of oral exams | Admission Committee | | 25.04.2025 | | 06.05.2025 |
| 22 | The sending of applicants' oral examination results and the minutes to Study Administration Services. | study programme leader | | 25.04.2025 | | 06.05.2025 |
| 23 | Decisions on exclusions from admission based on the results of the oral admission examinations and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 30.04.2025 | | 09.05.2025 |
| 24 | Decisions on exclusions based on additional requirements and the recording of such cases in DreamApply, notification of applicants about their exclusion. | Study Administration Services | | 30.04.2025 | | 09.05.2025 |
| 25 | Study Administration Services prepares a table with the application and admission data of applicants and submits it to the Deans for decision. | Study Administration Services | | 28.04.2025 | | 07.05.2025 |
| 26 | The displaying of applicants' oral examination results for applicants on the website. | Study Administration Services | | 30.04.2025 | | 07.05.2025 |
| 27 | Calculation of points, forwarding of the table containing the total number of points to the Dean for decision | Study Administration Services | | 28.04.2025 | | 07.05.2025 |
| 28 | Decision on admission (organisation of "cut-off" meeting) | Study Administration Services | | 28.04.2025 | | 08.05.2025 |
| 29 | The recording of the admission decision in DreamApply for the applicant. | Study Administration Services | | 30.04.2025 | | 09.05.2025 |
| 30 | Decision of Tempus Közalapítvány (Tempus Public Foundation) on the applicants who will receive a scholarship to study at Corvinus University. | Tempus Közalapítvány (Tempus Public Foundation) | | 05.2024 (depending on the deadline set by Tempus) | | 05.2024 (depending on the deadline set by Tempus) |
| 31 | Issuance of admission decisions. | Study Administration Services | On an ongoing basis from 16.06.2025, recognition for further studies assessment, based on the Tempus decision and - in the case of Master programmes - the results of the credit recognition procedure and other requirements, by 15.08.2025 at the latest. | | | |

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

Schedule for processing applications for credit recognition

6.§⁴

| No. | Task | Competent organisational unit | For each application period | |
|-----|---|-------------------------------|--|--|
| | | | Start date | End date |
| 1 | Provision of information to applicants by email on how to submit applications for preliminary credit recognition, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the display of applicants' data | by the date indicated in the tables in Section 5 |
| 2 | Submission of requests for preliminary credit recognition (or a certificate that the applicant has completed everything, just waiting for the diploma to be printed) via the electronic interface provided. | applicant | on an on an ongoing basis from the start date of application | no later than the last day of the deadline for correcting deficiencies, i.e. 15.08.2024. |
| 3 | Checking and forwarding applicants' preliminary credit recognition documents to the study programme leader. (the same refers to documents received for correcting deficiencies) | Study Administration Services | on an on an ongoing basis from the start date of application | 15.08.2024 |
| 4 | The study programme leader assesses the requests for preliminary credit recognition and sends the assessed requests to the CTC. (the same refers to documents received for correcting deficiencies) | study programme leader | From the date of receipt from Study Administration Services | 3-5 working days after receipt from Study Administration Services (2 working days according to the regulations) |
| 5 | The CTC decides on the requests for preliminary credit recognition and the Secretary of the CTC prepares the resolution. (the same refers to documents received for correcting deficiencies) | CTC Secretary | from receipt from the study programme leader | 10 working days after receipt from Study Administration Services |
| 6 | Recording the applicant's preliminary credit approval resolution in DreamApply and forwarding it to the applicant by email. | Study Administration Services | from the decision of the CTC | within 2 working days, at the latest by 26.08.2025 (correcting deficiencies is possible by 26.08.2025 at the latest) |

⁴Amended by: Vice-Rector for Academic Programmes, effective from: 4 March 2025.

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

**Schedule for processing requests for the recognition of
diplomas/certificates for further studies**

7.§⁵

| No. | Task | Competent organisational unit | For each application period | |
|-----|---|--------------------------------|---|---|
| | | | Start date | End date |
| 1 | Provision of information to applicants by email on how to submit a request for the recognition of diplomas/certificates for further studies, and on the procedure and the deadlines. | Study Administration Services | on an ongoing basis from the display of applicants' data | by the date indicated in the tables in Section 5 |
| 2 | Submission (checking) of requests for recognition of diplomas/certificates for further studies in DreamApply/ via the electronic interface | applicant | on an on an ongoing basis from the start date of application | no later than the last day of the deadline for correcting deficiencies, i.e. 01.08.2025 for applicants in the Stipendium Hungaricum Scholarship Programme and Diaspora Higher Education Scholarship Programme, and 14.08.2025 for applicants in the institutional admission procedure |
| 3 | Checking applicants' documents for further studies and forwarding them to the Legal and Procurement Services (the same applies to documents received in the context of correcting deficiencies). | Study Administration Services | on an ongoing basis from the display of applicants' data | on an ongoing basis, but within 2 working days of displaying the request in DreamApply |
| 4 | Review of applicants' diplomas/certificates for further studies by the Legal and Procurement Services and determination of any need for correcting deficiencies and reporting this back to Study Administration Services. | Legal and Procurement Services | From the date of receipt from Study Administration Services | 3-5 Working days after receipt from Study Administration Services (15 days by law) |
| 5 | Sending calls for correcting deficiencies regarding requests for recognition of diplomas/certificates for further studies to applicants. | Study Administration Services | from the day of receipt from the Legal and Procurement Services | 1-2 working days after receipt from the Legal and Procurement Services (2 working days according to the regulations) |
| 6 | Making recognition decisions on diplomas/certificates for further studies, forwarding the decision to Study Administration Services in electronic form. | Legal and Procurement Services | from the date on which deficiencies are corrected | 3-5 working days from the date of completing the call for correcting deficiencies (by law, 45 days from the date of receipt of the request) |
| 7 | Recording resolutions on the recognition of diplomas/certificates for further studies of applicants in DreamApply, forwarding them | Study Administration Services | From sending by the Legal and Procurement Services | within 5 working days |

⁵Amended by: Vice-Rector for Academic Programmes, effective from: 4 March 2025.

**ON THE PROCEDURE FOR SCHEDULING THE ADMISSION
PROCEDURE OF FOREIGN-LANGUAGE PROGRAMMES
ANNOUNCED FOR FOREIGN NATIONALS
IN THE CASE OF PROGRAMMES STARTING IN
SEPTEMBER 2025**

| No. | Task | Competent organisational unit | For each application period | |
|-----|---|--------------------------------|-----------------------------|-----------------------------|
| | | | Start date | End date |
| | to applicants (by email, electronically in DreamApply, with the original handed over in person at the time of enrolment). | | | |
| 8 | Handing over 2 original paper copies of the resolutions on applicants' further studies to Study Administration Services. | Legal and Procurement Services | | by 02.09.2025 at the latest |

The scheduling of concluding tasks

8.§⁶

| No. | Task | Competent organisational unit | For each application period | |
|-----|--|--------------------------------|-----------------------------|--|
| | | | Start date | End date |
| 1 | Submission of legal remedy request against admission decision. | applicant | | within 15 days of communicating the resolution |
| 2 | Recording of the data of those admitted in Neptun. | Study Administration Services | | 26.08.2025 at the latest |
| 3 | Recording of the documents (decision on admission, credit recognition resolution) of admitted applicants in Neptun as official data. | Study Administration Services | | 02.09.2025 at the latest |
| 4 | Processing of applications for legal remedy. | Legal and Procurement Services | | 30 days from receipt |
| 5 | Deletion of data from Neptun for those not enrolled | Study Administration Services | | 6 months from the last day of the deadline for enrolment |

Miscellaneous and final provisions

9.§

- (1) The present Provisions shall enter into force on 20 November 2024 and shall remain in force until 31 August 2026.

⁶Amended by: Vice-Rector for Academic Programmes, effective from 4 March 2025.