

Documents required for the defence of the doctoral thesis, to be submitted by the candidate to the University Doctoral Office

- (1) A statement from **the supervisor**, addressed to the Head of DS, declaring that the dissertation is suitable for defence (only for students in organised instruction).
- (2) The candidate's **declaration of independent intellectual creation**.
- (3) In case of publishing the results of joint works, **declaration from the co-authors**.
- (4) **All documents** (dissertation, thesis booklet, CV, list of publications) must be sent to the UDO desk officer **in electronic** format (pdf) by email. The dissertation and the thesis booklets must also be submitted in printed form (see point 5).
- (5) **A hard copy of the dissertation and the English-language thesis booklets** must **also** be submitted to the UDO within 2 weeks of receipt of the Resolution on appointing the Dissertation Board (as required by the modifications proposed therein), as follows:
 - a) the doctoral dissertation in A/4 format (with double-sided printing) **in a black leather or clothbound** format, with gold lettering (including on the spine);
 - b) The **English version of the thesis booklet** (A/5 size) is required in **5** copies,
 - c) The **structure of the thesis booklets** is as follows: I. Research background and justification for the selection of the topic; II. The methods used; III. Scientific results of the dissertation (in bullet points); IV. Main references; V. List of own (or co-authored) publications on the topic. The thesis booklet is 10-20 pages long.
- (6) **Professional curriculum vitae** (a detailed and a very short version of the curriculum vitae to be read at the defence)
- (7) **List of publications:** MTMT summary table. If not already published: confirmation of acceptance of the papers accepted for publication from the publisher (signature, stamp).
- (8) The UDO also attaches the following documents sent by the DS for the preparation of the defence: the minutes of the rigorosum/ comprehensive examination, the minutes of the thesis proposal discussion and the referees' reviews.